



ST. CLAIR COUNTY COMMUNITY COLLEGE

Application for Admission www.sc4.edu

Welcome to St. Clair County Community College (SC4). We look forward to helping you reach your dreams. Whether you are seeking a certificate or associate degree to help you enter the work force or taking classes to prepare you to transfer to a four-year university, SC4 offers a wide range of exciting program options. Follow the steps outlined below to get started at SC4. We look forward to seeing you on campus soon!

Steps to enroll at SC4:

1. Complete the Application for Admission

All new, returning (i.e. have not attended SC4 in at least 2 years) and transfer students – Complete the Application for Admission and return directly to the Enrollment Services office, first floor, SC4 Welcome Center. If you have attended another college/university, you may wish to have your official transcripts sent to SC4 for evaluation and possible posting of transfer credit. (Some schools charge to have official transcripts sent.)

High school and college guest students – If you plan to attend SC4 while still in high school or while attending classes at another college/university, you must complete a guest application for admission. These forms are available from your high school counselor, in the SC4 Welcome Center or online at www.sc4.edu/future-students.

2. OPTIONAL – Complete the Free Application for Federal Student Aid (FAFSA)

If you wish to be considered for financial aid assistance, you must complete the FAFSA form online at www.fafsa.ed.gov. Be sure to enter the SC4 Federal School Code 002310 on the application. (High school guests, college guests and students attending for personal enrichment, and students without a high school diploma or GED are not eligible for financial aid.)

3. Academic Assessments

SC4 requires all new students (and transfer students without transcribed college level English and/or math classes) to complete pre-registration assessments of their math, reading and writing skills. The scores will be used to ensure proper course placement. Call (810) 989-5555 to schedule your assessments. Students also may submit ACT scores for course placement.

4. Orientation

Orientation is required for all new students, including first-time high school guest students. Orientation is held on SC4's Port Huron campus and is designed to assist students in getting off to a great start to their college careers. A campus tour and need-to-know information is provided in the orientation. Call (810) 989-5520 to schedule orientation once academic assessment scores have been submitted.

5. Academic Advising

SC4 requires all students (college guests, readmitted students and college graduates being the only exceptions) to meet with an advisor. The advising appointment helps students plan for classes for the first semester and obtain information regarding degrees/certificates. Call (810) 989-5520 to schedule an appointment.

6. Activate your SC4 Portal

The SC4 Portal is a critical piece of your college experience. From within the portal, you can check your student email, register for classes, view financial aid detail and more. Your SC4 acceptance letter provides you with username and password detail; use this information to activate your portal account. Contact Enrollment Services at (810) 989-5500 with questions.

7. Register and Pay for Classes

Once you have completed the above enrollment steps, you may register and pay for your classes either online through the SC4 Portal at <https://portal.sc4.edu>, or in the One-stop Student Service Center, first floor, SC4 Welcome Center.

8. Get photo taken for Skippers OneCard

Visit second floor, SC4 Welcome Center, to get your student ID photo taken. You must provide photo ID (valid driver license, state ID or passport) to verify identity.

9. Buy textbooks

Books may be bought at the College Bookstore on the Port Huron campus or ordered online at www.sc4bookstore.com. Call (810) 989-5725 to find out when books will be available for purchase and for store hours.

Mission

Our mission is to maximize student success.

Non-Discrimination Policy

SC4, an equal opportunity institution, is strongly and actively committed to increasing diversity within its community.

Accreditation

SC4 is accredited by The Higher Learning Commission and is a member of the North Central Association of Colleges and Schools: www.ncahigherlearningcommission.org or (312) 263-0456.

**Return to: SC4 Welcome Center, attn: Enrollment Services • 323 Erie St. • P.O. Box 5015 • Port Huron, MI 48061-5015
(810) 989-5500 • (800) 553-2427, Ext. 5500 • Fax (810) 989-5541**

Programs of Study (five-letter Program Codes)

Please select a program code that closely matches your potential field of study
(you may change your program at a later date)

Category	Minimum number of credits	Approximate time frame (attending full time)	Description
Certificate	30	1 year	Programs designed to prepare students for entry-level careers
Associate degrees (AAS – Applied Arts & Science)	62	2 years	Programs designed to prepare students for employment in a specific career field
Transfer associate degree programs	62	2 years	Programs designed to prepare students for transfer to a four-year college or university

Certificate programs

(Occupational)

CERGB Business, General
 CERAP Computer Information Systems – Computer Applications
 CERES Emergency Services
 CERTE Engineering Technology
 CERMN Management, Professional Certification
 CERMK Marketing
 CERMA Medical Assisting
 CERCS Office Administration – Clerical Specialist
 CERPM Paramedic

Allied health programs

(Certificate and associate degree programs*)

ANTAH Health Information Technology
 ANTAH Nursing – Associate Degree
 Nursing (ADN)
 ANTAH Nursing, Practical
 ANTAH Radiologic Technology

*These programs require a secondary application and admittance to program.

Personal interest

PERPE (Selected courses only, non-degree seeking, not financial aid eligible)

Associate degree programs

(AAS - Applied Arts & Science Occupational)

AASAC Accounting
 AASAH Allied Health
 (for students with a radiologic technology or paramedic license)
 AASGB Business, General
 AASAL Computer Information Systems – Applications
 AASCN Computer Information Systems – Networking
 AASPR Computer Information Systems – Programming
 AASWD Computer Information Systems – Web Development
 AASCR Criminal Justice – Corrections
 AASCL Criminal Justice – Law Enforcement
 AASER Engineering Technology – Electronics
 AASEG Engineering Technology – Engineering Graphics/CAD
 AASEM Engineering Technology – Mechatronics
 AASEP Engineering Technology – Precision Machining
 AASEA Engineering Technology – Renewable and Alternative Energy
 AASEW Engineering Technology – Welding and Fabricating
 AASGD Graphic Design
 AASMN Management – Business
 AASMK Marketing
 AASEX Office Administration – Administrative Executive Assistant
 AASTM Therapeutic Massage

Transfer associate degree

Associate in Business – ABTGB

Accounting	General Business
Economics	Management
Finance	Marketing

Associate in Engineering – AETGE

Aerospace	Environmental
Architectural	Industrial
Biomedical	Mechanical
Civil	Other Engineering
Electrical	

Associate in General Education – AGEGE

Associate in Liberal Arts – AATLA

Anthropology	Journalism
Art	Linguistics
Communication	Music
Criminal Justice	Political Science
Education	Pre-Law
English	Pre-Social Work
Fine Arts	Pre-Psychology
Graphic Design	Pre-Sociology
History	

Associate in Science – ASTSC

Agricultural Science	Physical Therapy
Biology	Physics
Chemistry	Pre-Dentistry
Forestry	Pre-Medicine
Mathematics	Pre-Pharmacy
Occupational Therapy	Pre-Veterinary Medicine
Physical Science	

St. Clair County Community College Application for Admission

FOR OFFICE USE ONLY

Student No. _____

SECTION I

1. Name _____
LAST NAME FIRST NAME MIDDLE FORMER (if applicable)

2. Address _____
NUMBER STREET APT. CITY STATE ZIP
Student must provide a street address; a P.O. Box cannot be used to determine residency for tuition purposes.

3. County of residence St. Clair Sanilac Macomb Huron Lapeer
 Other _____

4. Are you a citizen of the U.S.A.? Yes, go to question #5 No, please see notes below.
If you are not a citizen of the U.S.A. (excluding resident aliens), please visit www.sc4.edu/international for an International Student Application for Admission. If you are not a U.S. citizen but possess a visa or Green Card, you are required to submit a copy of it with your Application for Admission.

5. Phone () _____ **Alternate** () _____

6. Date of birth ____/____/____
MONTH DAY YEAR

7. Social Security Number ____/____/____
You are required (by the federal government) to provide your SSN if you will be applying for federal financial aid or will need your tuition information for federal tax credits.

8. Unique Identification Code (UIC) _____
(Available on Michigan K-12 school transcript or from your high school counseling office. Not every applicant will have a UIC; leave blank if uncertain.)

9. This optional information provided is held confidential and is not used by SC4 for admission purposes.

a. Ethnicity: HISPANIC/LATINO NON-HISPANIC/NON-LATINO

b. Race: AMERICAN/ALASKA NATIVE BLACK/AFRICAN AMERICAN WHITE NON-RESIDENT ALIEN
 ASIAN HAWAIIAN/PACIFIC ISLANDER RACE/ETHNICITY UNKNOWN

c. Gender: MALE FEMALE

10. Email address _____ @ _____ . _____

11. High school/GED information

a. Did you complete: HIGH SCHOOL DIPLOMA HOME SCHOOL **Completion Date:** ____/____/____
 GED TEST NO H.S. EQUIVALENT MONTH YEAR

b. Name of high school/GED site: _____
NAME

12. College information

a. Please list college(s) previously attended:

NAME OF COLLEGE	CITY	STATE	DATES OF ATTENDANCE	DEGREES EARNED
_____	_____	_____	____-____	_____
_____	_____	_____	____-____	_____
_____	_____	_____	____-____	_____

SECTION II

- 13. Starting semester:** **FALL 20** ____ (begins in August)
 WINTER 20 ____ (begins in January)
 SUMMER 20 ____ (begins in May)

- 14. What is your intended program of study?**
(See detail on Programs of Study for five-letter program code.)

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Program description: _____

- 15.** Are you a veteran, an active member of the military, a member of the National Guard or military reserves?
 YES NO

- 16.** Are you a spouse or dependent of someone who is a veteran, an active member of the military, member of the National Guard or military reserves?
 YES NO

- 17.** **By checking this box, I give my consent to St. Clair County Community College to review my academic record and confer an educational credential upon satisfaction of all degree/certificate requirements.**

I certify that all answers I have given are complete and accurate. I understand that the official policies and procedures of SC4 are published in the College Catalog at sc4.edu/catalog.

Applicant's signature: _____ Date _____

Disabilities: For information regarding services provided by SC4, contact the Achievement Center at (810) 989-5759.