

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
*Minutes of Regular Meeting Held December 10, 2015***

**CALL TO ORDER:**

Chairman DeGrazia called the Regular Meeting to order at 4:30 pm.

**AT ROLL CALL:**

Members Present

at Roll Call: Nicholas DeGrazia, John Adair, Geoffry Kusch, Denise Brooks, John Ogden,  
Robert Tansky

Members Absent

at Roll Call: David Oppliger

Also Present: Dr. Kevin Pollock, Bethany Mayea, Professor Larry Mavis

**AGENDA ADOPTION:**

It was moved by Mr. Adair, seconded by Ms. Brooks, to adopt the agenda as presented.

Motion carried: 6-0.

**APPROVAL OF MINUTES:**

It was moved by Mr. Tansky, seconded by Dr. Kusch, to approve minutes of the Special Meeting/Retreat held November 6, 2015 and minutes of the Regular Meeting held November 12, 2015 as printed and circulated.

Motion carried: 6-0.

**FINANCIAL REPORTS:**

Chairman DeGrazia acknowledged that financial reports for the month of November 2015 had been provided to Trustees.

**COMMUNICATIONS & PETITIONS: N/A**

**REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE**

**1. INFORMATIONAL ITEMS & PRESENTATIONS**

- a. Area of Focus Report: Internal Stakeholders – Bethany Mayea
- b. Faculty Presentation: Success of the SC4 Water Monitoring Program and its Impact on Student Success and the Community – *Professor Larry Mavis*

**2. ACTION ITEMS:**

**Acceptance of Gifts**

It was moved by Ms. Brooks, seconded by Mr. Ogden, to accept the following donations with appreciation:

- \$250 from Fred & Diane Adolph of Fort Gratiot for the Friends of the Arts
- *Ursus Spelaeus* (cave bear skull replica) from Suzanne Doherty of Port Huron

Motion carried: 6-0.

**OLD BUSINESS: N/A**

**NEW BUSINESS:**

**Establish 2016 Annual Meeting Schedule**

It was moved by Dr. Kusch, seconded by Mr. Tansky, to adopt the 2016 annual meeting schedule as noted below:

*Regular meetings will begin at 4:30 p.m. in Room 150 of the Michigan Technical Education Center with one exception: the November 10, 2016 meeting will be held in the Alumni Room of the College Center Building. Retreats will begin at 8:30 a.m. in the Alumni Room of the College Center Building.*

- *January Regular Business Meeting – January 14, 2016*
- *February Regular Business Meeting - February 11, 2016*
- *Retreat I – February 12, 2016*
- *March Regular Business Meeting - March 10, 2016*
- *April Regular Business Meeting - April 14, 2016*
- *May Regular Business Meeting – May 12, 2016*
- *Retreat II – May 13, 2016*
- *June Regular Business Meeting - June 9, 2016*
- *July Regular Business Meeting – July 14, 2016*
- *August Regular Business Meeting – August 11, 2016*
- *Retreat III – August 12, 2016*
- *September Regular Business Meeting – September 8, 2016*
- *October Regular Business Meeting – October 13, 2016*
- *November Regular Business Meeting - November 10, 2016 (Location: Alumni Room)*
- *Retreat IV – November 11, 2016*
- *December Regular Business Meeting - December 8, 2016*

Motion carried: 6-0.

**Review Conflict of Interest Submissions**

Chairman DeGrazia noted that conflict of interest submissions from all Trustees, Dr. Pollock, Kirk Kramer, Denise McNeil, and Pete Lacey had been compiled and provided to the Board for review and comment.

**STAFF CHANGES:**

**MAHE Appointment – Probationary Status**

It was moved by Mr. Adair, seconded by Dr. Kusch, to appoint Julie Perry as instructor of nursing – probationary status, effective January 7, 2016.

Motion carried: 6-0.

**TRUSTEE REPORTS:**

Mr. Ogden reviewed a list of topics which were discussed by the Finance Committee at a meeting held earlier in the day.

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**CLOSED SESSION:**

It was moved by Mr. Tansky, seconded by Dr. Kusch, to enter into closed session at 5:23 pm for the purpose of labor negotiations strategy.

Motion carried: 6-0

*\*\*\*Trustee Departure: Mr. Adair departed the meeting at 5:55 pm.*

**RETURN TO OPEN SESSION:**

It was moved by Dr. Kusch, seconded by Ms. Brooks, to return to open session at 5:57 pm

Motion carried: 5-0.

**ADJOURNMENT:**

It was moved by Ms. Brooks, seconded by Mr. Ogden, to adjourn the meeting at 5:57 pm.

Motion carried: 5-0.

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Respectfully submitted,

Certified by,

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Mary L. Hawtin  
Board Secretary

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Nicholas DeGrazia  
Board Chair