

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**
Minutes of Regular Meeting Held February 21, 2013

CALL TO ORDER:

Chairman Adair called the Regular Meeting to order at 4:30 p.m.

AT ROLL CALL:

Members Present

at Roll Call: Denise Brooks, John Adair, Robert Tansky, Nicholas DeGrazia,
John Ogden, James Relken

Members Absent

at Roll Call: David Oppliger

Also Present: Dr. Pollock; Professors James Berry/Donna Parkhurst - presenters;
Becky Gentner/Jessica Flann - presenters

AGENDA ADOPTION:

It was moved by Mr. Relken, seconded by Mr. Tansky, to remove item: *J.1. Proposed Policy on Child Abuse – Second Reading*, to add item: *President’s Evaluation Process under J. New Business*, and to adopt the agenda as amended.

Motion carried: 6-0

APPROVAL OF MINUTES:

It was moved by Dr. DeGrazia, seconded by Mr. Ogden, to approve minutes of the Organizational Meeting held January 10, 2013, Regular Meeting held January 10, 2013, Special Meeting held on January 18, 2013, and Special Meeting held on February 1, 2013, as printed and circulated.

Motion carried: 6-0

FINANCIAL REPORTS:

Chairman Adair acknowledged that the financial report for the month of January 2013 had been provided to Trustees.

COMMUNICATIONS & PETITIONS:

Dr. Pollock announced that Representative Muxlow would be holding a joint House/Senate appropriations subcommittee hearing on campus March 11, 2013 at 1:00 pm in M-TEC 150.

REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE

1. INFORMATIONAL ITEMS & PRESENTATIONS

- a. Achieving the Dream update: *Professors James Berry/Donna Parkhurst, presenters*
- b. Scholarship Software overview: *Becky Gentner/Jessica Flann, presenters*

2. ACTION ITEMS:

Acceptance of Gift

It was moved by Dr. DeGrazia, seconded by Ms. Brooks, to accept the following gifts in order that letters of appreciation may be prepared for the donors.

1. \$200 from Barbara J. Dear of Waupaca, WI for the retiree scholarship fund;
2. \$200 from Harold J. Tramski of Port Huron for athletics – golf;
3. \$500 from Shoreline Concrete Sawing & Drilling, LLC for athletics – baseball;
4. \$1,000 from Best Buy Co., Inc. of Princeton, NJ for the alumni golf outing;
5. \$1,000 from Matthew Morabito of Port Huron for athletics – popcorn maker;
6. \$1,350 from Robert & Marilyn Kovach of Fort Gratiot for the Kovach scholarship.

Motion carried: 6-0

NEW BUSINESS:

Rescheduling of Board Retreat

It was moved by Dr. DeGrazia, seconded by Mr. Ogden, to schedule a special meeting on Friday, March 15, 2013 at 8:30 a.m. in the Fifth Third Bank Innovation Center for the purpose of a Board Retreat.

Motion carried: 6-0

President's Evaluation Process

Chairman Adair announced that Trustees would need to provide an overall score for each category; that Trustees would discuss each item at the March 21, 2013 meeting; and that completed forms should be provided to Mary Hawtin by March 14 to be tallied in advance of the March meeting. *(Since the Board had previously adopted the evaluation tool in June, Mr. Adair noted that that no action was needed on this agenda item.)*

STAFF CHANGES:

MAHE Resignation

It was moved by Mr. Tansky, seconded by Mr. Ogden, to accept the resignation of H.C. Snyder, professor of physics, for the purpose of retirement.

Motion carried: 6-0

MAHE Continuing Status Appointment

It was moved by Dr. DeGrazia, seconded by Ms. Brooks, to approve continuing status for Rebecca Lubbers, instructor of political science, effective at the beginning of the Fall semester, 2012.

Motion carried: 6-0

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Career Plan Resignation

It was moved by Dr. DeGrazia, seconded by Ms. Brooks, to accept the resignation of Angel Niederkohr, coordinator for student activities, orientation & international program, effective February 27, 2013.

Motion carried: 6-0

TRUSTEE REPORTS: N/A

Trustees Ogden, Tansky, Adair and Relken provided an overview of the MCCA Legislative Summit they attended on January 31, 2013, and suggested that a luncheon with Trustees and Legislators be scheduled in the near future.

ADJOURNMENT:

It was moved by Ms. Brooks, seconded by Dr. DeGrazia, to adjourn the meeting at 5:19 p.m.

Motion carried: 6-0

Respectfully submitted,

Certified by,

Mary L. Hawtin
Board Secretary

John D. Adair
Chair