

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
*Minutes of Regular Meeting Held July 9, 2015***

**CALL TO ORDER:**

Chairman DeGrazia called the Regular Meeting to order at 4:30 pm.

**AT ROLL CALL:**

Members Present

at Roll Call: Robert Tansky, Nicholas DeGrazia, John Ogden, Geoffry Kusch,  
Denise Brooks, John Adair, David Oppliger

Members Absent

at Roll Call: n/a

Also Present: Dr. Kevin Pollock

**AGENDA ADOPTION:**

It was moved by Mr. Tansky, seconded by Ms. Brooks, to adopt the agenda as presented.

Motion carried: 7-0

**APPROVAL OF MINUTES:**

It was moved by Dr. Kusch, seconded by Ms. Brooks, to approve minutes of the Regular Meeting held June 11, 2015 and the Special Meeting of the Finance Committee held June 18, 2015 as printed and circulated.

Motion carried: 7-0

**FINANCIAL REPORTS:**

Chairman DeGrazia acknowledged that financial reports for the month of June 2015 had been provided to Trustees.

**COMMUNICATIONS & PETITIONS: N/A**

**REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE**

**1. INFORMATIONAL ITEMS & PRESENTATIONS**

- a. Update on Proposed City Property Agreement: Dr. Pollock presented the attached statement to the Board.

**2. ACTION ITEMS: N/A**

**OLD BUSINESS: N/A**

**NEW BUSINESS:**

**Budget Adjustment for Trustee Professional Development Request**

It was moved by Mr. Ogden, seconded by Mr. Tansky, to adjust the previously-approved budget allocation for Trustee Oppliger to attend the ACCT Leadership Congress in San Diego, CA by an additional two (2) days.

Motion carried: 6-1 (Mr. Adair voted against the motion)

**Minutes of Regular Meeting July 9, 2015**  
**Page 2.**

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**MAHE Agenda Request**

No Board action was taken with regard to this item; however, Chairman DeGrazia requested that MAHE be provided information from the Board's bylaws specific to addressing the Board.

**STAFF CHANGES: N/A**

**TRUSTEE REPORTS:**

Governance Committee: Trustee Brooks outlined current efforts of the Governance Committee including: evidence-gathering for HLC, conflict of interest policy review, and a proposed BOT action calendar and suggested that these items should be discussed in further detail at the August 7 Retreat. (Copy of report is attached.)

Finance Committee: Trustee Tansky reported that the Finance Committee met on June 18 to review the city property proposal in detail and concluded that more research was needed.

**CLOSED SESSION:**

It was moved by Dr. Kusch, seconded by Ms. Brooks, to enter into Closed Session at 5:15 pm to discuss MAHE negotiations.

Motion carried: 7-0

It was moved by Dr. Kusch, seconded by Ms. Brooks, to return to Open Session at 6:01 pm.

Motion carried: 7-0

**ADJOURNMENT:**

It was moved by Mr. Ogden, seconded by Mr. Adair, to adjourn the meeting at 6:01 pm.

Motion carried: 7-0

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Respectfully submitted,

Certified by,

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Mary L. Hawtin  
Board Secretary

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Nicholas DeGrazia  
Board Chair



## St. Clair County Community College

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*Office of the President*

### **City & College Development Project Overview BOT Meeting – July 9, 2015**

Over the past decade, the college and the city have periodically held discussions regarding McMorran. Many of these conversations have focused on how and/or whether certain portions of the McMorran facility could provide the college with a unique opportunity for campus expansion.

The college's current Facility Master Plan provides a definitive strategy for growth and expansion through the year 2025. The plan, as adopted in 2012, outlines a potential collaborative venture with the city which could serve to address numerous challenges the college currently faces with its aging and inadequate gymnasium facility.

Recently, discussions were elevated to a more formal level when the college was presented with an option for consideration which included the McMorran Pavilion, Tower and Murphy parking lot. The main feature of this proposed plan would allow SC4 to relocate its gym facility to the McMorran Pavilion. Such a move would make possible at least four improvements:

- One, it will provide a significantly larger and newer facility to support campus and community functions, including athletics and events. SC4's current gym facility, one of the oldest buildings on campus, is undersized and in poor condition. ADA accessibility is challenging, the area is small with poor sightlines and the basement has ongoing water infiltration problems. The move to McMorran would correct those problems.
- Two, it will allow SC4 to expand college and community events, including athletics, arts and cultural opportunities. Options include youth sports tournaments and camps, collegiate and high school tournament games, and an expanded regional robotics competition. The Port Huron Sports Hall of Fame organization would relocate to the pavilion as well.
- Three, it has the potential for bringing to downtown Port Huron thousands of participants, their families and onlookers throughout the year due to the diversity of proposed uses.
- Four, elimination of the current gym facility will pave the way for SC4 to create a larger, state-of-the-art Health Professions Center. This improvement has an ongoing economic and societal benefit to the Blue Water Area. Not only will it help meet projected future health needs of our citizens but it also will provide students with the education they need to land tomorrow's jobs in health care.

SC4 continues to evolve to meet current and future local needs and has proactively invested in aging campus facilities for the benefit of community college programs. Continued cooperation between the city and SC4 to develop a new multi-court facility would enhance the downtown area and help the McMorran legacy live on by also meeting many needs of our community. The college believes that such a partnership has the potential to provide a significant economic boost to the area and to create an academic and cultural environment at SC4 that empowers students to succeed.

## SC4 Board Governance Committee Report – July 9, 2015

Denise Brooks, Geof Kusch, David Oppliger

### HLC Criteria Review – drives Governance Committee work plan

- Create schedule for board feedback via email
  - Weekly feedback
  - Completed Week I but limited participation in Week II
  - How to secure board input
- Review input at Governance meetings
  - Potential evidence
  - Items for action

### Conflict of Interest

- Policy review
- Best practice review
- Update policy and process, including disclosure of conflict listing – discussion at August retreat, first reading August, second reading and adoption in September

### Board Operations Calendar

- Historical cycle
- What should be on the calendar
- Draft in July - Board and administration review
- August retreat agenda item
- Action, if needed, at August board meeting

### Board Self-Assessment

- Establish purpose/outcome
- Review tool from 2012 retreat discussion
- Best practice review
- Tool selection, process development and annual schedule

### Stakeholder Voice

- Define stakeholder – discussion at August retreat
  - Internal and external
  - Who are the stakeholders in each category
- Identify current mechanisms for gathering and using stakeholder input
- Best practice review
- Develop action plan

### Board Relationship with President

- Presidential evaluation
- Strategic Planning and Goal Setting
- Executive Compensation and contracts

### Governance Policies

- Prioritize issues most closely tied to HLC
- Prioritize policies most in need of change
- Create review/approval schedule for board

### Approval processes:

- Policies – require 2 readings for approval, item on agenda
- Procedures – distribute in advance, item on agenda