

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
*Minutes of Regular Meeting Held March 21, 2013***

**CALL TO ORDER:**

Chairman Adair called the Regular Meeting to order at 4:30 p.m.

**AT ROLL CALL:**

Members Present

at Roll Call: Denise Brooks, John Adair, Robert Tansky, Nicholas DeGrazia,  
John Ogden, James Relken

Members Absent

at Roll Call: David Oppliger

Also Present: Denise McNeil; Celeste Skalnek, David Goetze, Mary Kay Brunner –  
*presenters*

**AGENDA ADOPTION:**

It was moved by Mr. Tansky, seconded by Dr. DeGrazia, to add item: ***H.1.b. Tuition Presentation***, and to adopt the agenda as amended.

Motion carried: 6-0

**APPROVAL OF MINUTES:**

It was moved by Ms. Brooks, seconded by Dr. DeGrazia, to approve minutes of the Regular Meeting held February 21, 2013, as printed and circulated.

Motion carried: 6-0

**FINANCIAL REPORTS:**

Chairman Adair acknowledged that the financial report for the month of February 2013 had been provided to Trustees.

**COMMUNICATIONS & PETITIONS: N/A**

**REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE**

**1. INFORMATIONAL ITEMS & PRESENTATIONS**

- a. Overview of 90<sup>th</sup> Anniversary Events: *Celeste Skalnek/David Goetze - presenters*
- b. Tuition Presentation: *Mary Kay Brunner - presenter*

**2. ACTION ITEMS:**

**Acceptance of Gift**

It was moved by Dr. DeGrazia, seconded by Ms. Brooks, to accept the following gifts in order that letters of appreciation may be prepared for the donors.

~\$500 from *Dr. Rebekah Brown of Fort Gratiot for the Friends of the Arts;*

~*Miscellaneous teaching supplies and materials from Judith Meno of Port Huron for use in the STEM division.*

Motion carried: 6-0

**Consideration of Tuition and Fee Rates: 2013-14**

It was moved by Dr. DeGrazia, seconded by Mr. Ogden, to approve the following tuition and fee rates for 2013-14:

<u>Rate Type</u>	<u>2013-2014</u>
In-District	<b>\$96.00/Contact</b>
Out-District	<b>\$187.00/Contact</b>
Out-State	<b>\$272.00/Contact</b>
Student Fee	<b>\$60.00/Semester</b>
Technology Fee	<b>\$11.00/Contact</b>
Program Fee-Nursing	<b>\$23.00/Contact</b>
On-Line Course Fee	<b>\$39.00/Course</b>

Motion carried: 6-0

**Main Building Restroom Repairs**

It was moved by Mr. Relken, seconded by Ms. Brooks, to award the 1st floor Main Building restroom renovation project to Sanctum Contracting of Yale, MI in the amount of \$56,011 and to establish a project fund of \$60,000 to be paid from the Building and Site Fund.

Motion carried: 6-0

**Replacement for Back-up Data System**

It was moved by Dr. DeGrazia, seconded by Mr. Tanksy, to award the purchase of a data back-up system to CDWG of Vernon Hills, IL, in the amount of \$221,188.70 to be paid from the Technology Fund.

Motion carried: 6-0

**Replacement for Wireless Devices**

It was moved by Ms. Brooks, seconded by Dr. DeGrazia, to award the purchase of wireless network equipment to CDWG of Vernon Hills, IL, in the amount of \$49,126 to be paid from the Technology Fund.

Motion carried: 6-0

**Architectural Design Services for Natural Science Museum**

It was moved by Dr. DeGrazia, seconded by Ms. Brooks, to award architectural design services for the Natural Science Museum to SHW of Berkeley, MI and establish a budget of \$25,000 to be paid from the Building and Site Funds.

Motion carried: 5-1 (*Mr. Adair voted no.*)

**Greater Thumb Telecommunications Consortium**

It was moved by Mr. Relken, seconded by Dr. DeGrazia, to postpone action on this item until the next meeting.

Motion carried: 6-0

**OLD BUSINESS: N/A**

**NEW BUSINESS:**

**Proposed Policy on Child Abuse – Second Reading**

No action was taken.

**Proposed Changes to Board Policy 3.3 – First Reading**

No action was taken.

**President's Evaluation**

No action was taken.

**STAFF CHANGES:**

**Career Plan Resignation**

It was moved by Dr. DeGrazia, seconded by Ms. Brooks, to accept the resignation of Jana Schultz, Assistant to the Executive Director of Human Resources & Labor Relations, effective March 7, 2013.

Motion carried: 6-0

**TRUSTEE REPORTS:**

Dr. DeGrazia provided an update regarding the SC4 Foundation Board meeting held earlier that day. Mr. Tansky requested a moment of silence in memory of former SC4 Professor Aloysius Nowakowski.

**ADJOURNMENT:**

It was moved by Mr. Relken, seconded by Ms. Brooks, to adjourn the meeting at 5:29 p.m.

Motion carried: 6-0

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Respectfully submitted,

Certified by,

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Mary L. Hawtin  
Board Secretary

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John D. Adair  
Chair