

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**
Minutes of Regular Meeting Held August 8, 2013

CALL TO ORDER:

Vice Chairman DeGrazia called the Regular Meeting to order at 4:30 pm.

AT ROLL CALL:

Members Present

at Roll Call: Robert Tansky, Nicholas DeGrazia, John Ogden, James Relken,
Denise Brooks

Members Absent

at Roll Call: David Oppliger, John Adair

Also Present: Dr. Kevin Pollock; presenter: Nicole Gazzeny – Siemens Industry, Inc.

AGENDA ADOPTION:

It was moved by Ms. Brooks, seconded by Mr. Tansky, to adopt the agenda as presented.

Motion carried: 5-0

APPROVAL OF MINUTES:

It was moved Mr. Ogden, seconded by Mr. Tansky, to approve the minutes of the Regular Meeting held June 13, 2013 as printed and circulated.

Motion carried: 5-0

*****TRUSTEE ARRIVAL:** Trustee Oppliger entered the meeting at 4:33 pm.

FINANCIAL REPORTS:

Dr. DeGrazia noted that the June 2013 and July 2013 financial reports had been provided to the Board.

COMMUNICATIONS & PETITIONS:

Dr. Pollock asked Dave Buck to introduce Adam Dickinson as the College's new chief information officer from Ellucian.

REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE

1. INFORMATIONAL ITEMS & PRESENTATIONS

A. New Campus Energy Projects – *presented by Nicole Gazzeny; Siemens Industry, Inc.*

2. ACTION ITEMS:

Acceptance of Gifts

It was moved by Mr. Relken, seconded by Ms. Brooks, to accept the following gifts in order that letters of appreciation may be prepared for the donors.

1. \$225 from the Charles Stewart Mott Foundation for athletics – golf;
2. \$400 from an anonymous donor for use in the fitness center;
3. A PerkinElmer inductively coupled plasma spectrophotometer (model 4300 ICP-OES) from Masco Research and Development to be used in SC4's chemistry lab;
4. A radiographic table, upright image receptor, x-ray tube and control panel from Port Huron Hospital to be used for the Radiologic Technology Program.

Motion carried: 6-0

Purchase of Licenses for Library e-Resource Management and e-Content

It was moved by Mr. Relken, seconded by Dr. DeGrazia, to establish a budget of \$79,010 with funds from the Building and Site Fund in order to purchase the following:

- 1) A one-year license for Electronic Resource Management Software from Serials Solutions, Inc. of Seattle, WA.
- 2) A one-year license for Electronic Journal Content Database from ProQuest of Ann Arbor, MI.

Motion carried: 6-0

NEW BUSINESS:

Establish Time and Location for August 16, 2013 Special Meeting/Retreat

It was moved by Mr. Relken, seconded by Mr. Oppliger, to schedule the August 16, 2013 Special Meeting/Retreat in the Innovation Center on campus and to begin the meeting at 8:30 a.m.

Motion carried: 6-0

Smoke-free Campus Proposal

It was moved by Ms. Brooks, seconded by Mr. Relken, to defer this topic to the August 16, 2013 Special Meeting/Retreat for additional discussion.

Motion carried: 6-0

Rescheduling of October Regular Meeting

No action was taken with regard to this agenda item.

STAFF CHANGES:

MAHE Appointment – Probationary Status

It was moved by Mr. Ogden, seconded by Ms. Brooks, to appoint Brian Robertson to the position of Math Instructor – probationary status, effective August 20, 2013.

Motion carried: 6-0

MAHE Resignation

It was moved by Ms. Brooks, seconded by Mr. Ogden, to accept the resignation of Jackie Jablonski, professor of English, for the purpose of retirement, effective on or before January 1, 2014.

Motion carried: 6-0

TRUSTEE REPORTS:

- a. Finance Committee Update:** Trustees DeGrazia, Tansky and Ogden met with representatives from Rehmann on July 30 to review the audit timeline and new pronouncements from GASB.
- b. Governance Committee Update:** Trustees Brooks, DeGrazia and Oppliger will be meeting with Denise McNeil to review the HLC board-specific criteria. All Trustees were provided a link to watch a video which outlines the HLC accreditation process.
- c. MCCA Trustee Summer Workshop Update:** Trustees Relken, Ogden and Tansky provided feedback about their experiences at the MCCA Summer Workshop held in July.

ADJOURNMENT:

It was moved by Mr. Relken, seconded by Ms. Brooks, to adjourn the meeting at 5:22 pm.

Motion carried: 6-0

Respectfully submitted,

Certified by,

Mary L. Hawtin
Board Secretary

John D. Adair
Chair