

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
*Minutes of Regular Meeting Held October 10, 2013***

**CALL TO ORDER:**

Chairman Adair called the Regular Meeting to order at 4:30 p.m.

**AT ROLL CALL:**

Members Present

at Roll Call: Robert Tansky, Nicholas DeGrazia, John Adair, John Ogden

Members Absent

at Roll Call: David Oppliger, Denise Brooks, James Relken

Also Present: Kirk Kramer - on behalf of Dr. Pollock; Stacie Kwaiser - presenter

**AGENDA ADOPTION:**

It was moved by Dr. DeGrazia, seconded by Mr. Ogden, to adopt the agenda as presented.

Motion carried: 4-0

**APPROVAL OF MINUTES:**

It was moved by Mr. Tansky, seconded by Dr. DeGrazia, to approve the minutes of the Regular Meeting held September 12, 2013, as printed and circulated.

Motion carried: 4-0

**FINANCIAL REPORTS:**

Mr. Adair noted that the September 2013 financial reports had been provided to the Board.

**COMMUNICATIONS & PETITIONS: N/A**

**REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE**

**1. INFORMATIONAL ITEMS & PRESENTATIONS**

- a. Annual Financial Audit Presentation: *Stacie Kwaiser of Rehmann, presenter*

**2. ACTION ITEMS:**

**Annual Audit Report**

It was moved by Mr. Ogden, seconded by Dr. DeGrazia, to accept the 2012-2013 audit report as presented.

Motion carried: 4-0

**Strategic Value Resolution**

It was moved by Dr. DeGrazia, seconded by Mr. Tansky, to adopt the attached Strategic Value Resolution which serves to certify to the state budget director that the college has met all of the designated best practices in each strategic value category.

Roll Call Vote: Adair – yes; DeGrazia – yes; Tansky – yes; Ogden - yes

Motion carried: 4-0

**Capital Outlay Budget Information Report**

It was moved by Mr. Ogden, seconded by Dr. DeGrazia, to approve the 2015 Capital Outlay Budget Information Report as presented.

Motion carried: 4-0

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**Clery Act Annual Security Report**

It was moved by Dr. DeGrazia, seconded by Mr. Ogden, to accept the 2013 Clery Act Annual Security Report as attached.

Motion carried: 4-0

**OLD BUSINESS: N/A**

**Proposed Changes to Board Policy 2.13 – second reading**

Chairman Adair requested the minutes reflect that a second reading was held on proposed amendments to Board Policy 2.13 which address changing from a smoke-free campus to a tobacco-free campus effective January 1, 2014. No action was taken.

**NEW BUSINESS:**

**Rescheduling of November 1, 2013 Special Meeting/Retreat (requested by Trustee DeGrazia)**

It was moved by Mr. Ogden, seconded by Mr. Tansky, to cancel the November 1, 2013 Special Meeting/Retreat. *(It was noted by Chairman Adair that this meeting would be rescheduled based upon Trustee availability.)*

Motion carried: 4-0

**Board Travel Policy (requested by Trustee DeGrazia)**

Dr. DeGrazia shared that the Governance Committee had recently suggested some changes to Board Policy 2.13. It was noted that per the Board's Governance Manual, policy changes require two formal readings prior to any action; therefore, the item would be included on the November agenda to initiate the process.

**STAFF CHANGES: N/A**

**TRUSTEE REPORTS:**

Mr. Ogden suggested the minutes reflect that a list of staffing changes which occurred from July – October 2013 had been provided to the Board as an attachment to Dr. Pollock's October 3<sup>rd</sup> memorandum.

**ADJOURNMENT:**

It was moved by Dr. DeGrazia, seconded by Mr. Ogden, to adjourn the meeting at 4:54 p.m.

Motion carried: 4-0

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Respectfully submitted,

Certified by,

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Mary L. Hawtin  
Board Secretary

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John D. Adair  
Chair

**RESOLUTION OF THE  
ST. CLAIR COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES**

At a regular meeting of the Board of Trustees of St. Clair County Community College held on **October 10, 2013** at **4:30 p.m.**

TRUSTEES PRESENT: **John Adair, Nicholas DeGrazia, Robert Tansky, John Ogden**

TRUSTEES ABSENT: **Denise Brooks, James Relken, David Oppliger**

The following preamble and resolution was offered by **Trustee DeGrazia** and supported by **Trustee Tansky**:

WHEREAS, Michigan Public Act 201 of 2013 designates that an appropriation for local strategic value shall be allocated to each community college that certifies to the state budget director, through a Board of Trustees resolution on or before November 1, 2013, that the college has met 4 out of 5 best practices listed in each category, the Board of Trustees of St. Clair County Community College does hereby certify that the College meets all of the designated best practices as identified in the table below:

<b>Best Practices by Category</b>	<b>Examples of Adherence</b>
<b>Category A: Economic Development and Business or Industry Partnerships (must meet 4 of 5)</b>	
(i) The community college has active partnerships with local employers including hospitals and health care providers.	<ul style="list-style-type: none"> <li>• Nursing program clinical agreements</li> <li>• Radiologic technology partnership with Port Huron Hospital</li> <li>• Partnership with Lakewood School of Therapeutic Massage</li> <li>• Apprenticeship agreements with local employers connect students with on-the-job training.</li> </ul>
(ii) The community college provides customized on-site training for area companies, employees, or both.	<ul style="list-style-type: none"> <li>• Customized training is available to local employers in allied health, industrial manufacturing, information technology, management and public safety.</li> <li>• Apprenticeship programs</li> <li>• Internships are available in 19 different programs, including alternative energy technology, broadcasting and marketing.</li> <li>• Engineering Technology Department works with companies to align training for their employees.</li> </ul>
(iii) The community college supports entrepreneurship through a small business assistance center or other training or consulting activities targeted toward small businesses.	<ul style="list-style-type: none"> <li>• Partnership with Economic Development Alliance of St. Clair County, which has its offices on our campus.</li> <li>• Customized training is available for small businesses and their employees.</li> <li>• College is a member of and provides support for Blue Water Area Chamber of Commerce activities.</li> </ul>
(iv) The community college supports technological advancement through industry partnerships, incubation activities, or operation of a Michigan technical education center or other advanced technology center.	<ul style="list-style-type: none"> <li>• M-TEC on campus</li> <li>• Working with Economic Development Alliance of St. Clair County and Community Action Agency of St. Clair County to support community incubators via education.</li> </ul>
(v) The community college has active partnerships with local or regional workforce and economic development agencies.	<ul style="list-style-type: none"> <li>• Economic Development Alliance of St. Clair County has its offices on our campus.</li> <li>• Partnership with Michigan Works!</li> <li>• Member of SMC3 – Southeastern Michigan Community College Consortium</li> <li>• Member of WIN – Workforce Intelligence Network</li> </ul>
<b>Category B: Educational Partnerships (must meet 4 of 5)</b>	

Best Practices by Category	Examples of Adherence
<p>(i) The community college has active partnerships with regional high schools, intermediate school districts, and career-tech centers to provide instruction through dual enrollment, direct credit, middle college, or academy programs.</p>	<ul style="list-style-type: none"> <li>• Partner in Local College Access Network/KnowHow2GO initiatives that help students and parents prepare for college</li> <li>• Early College partnership with Croswell-Lexington High School allows some students to graduate after five years with both a high school diploma and an associate degree from SC4, free of charge.</li> <li>• Blue Water Middle College partnership allows some students from five St. Clair County high schools to graduate after five years with both a high school diploma and an associate degree from SC4, free of charge.</li> <li>• SC4 English classes are offered at Harbor Beach High School.</li> <li>• SC4 has off-campus centers in Algonac, Croswell, Peck and Yale.</li> <li>• 21st Century Learning Symposium partnership with St. Clair County Regional Educational Service Agency; symposium is for K-12 teachers, college instructors, administrators, boards of education and business and community leaders</li> <li>• Partner in St. Clair County Career Prep Academy, a St. Clair County Regional Educational Service Agency program that allows high school juniors and seniors to explore and prepare for a career in certain fields</li> <li>• Host of St. Clair County Regional Educational Service Agency Welding Competition</li> <li>• SC4's STEM Institute helps increase awareness of jobs in science, engineering, technology and math for high school students.</li> <li>• Math &amp; Science Academy, sponsored by St. Clair County Regional Educational Service Agency, allows high school students who excel in math to take advanced math and science classes on SC4's campus.</li> <li>• SC4 sponsors the Blue Water Math and Science Council, which provides regular opportunities for professional development among K-12 math and science teachers in St. Clair County.</li> </ul>
<p>(ii) The community college hosts, sponsors, or participates in enrichment programs for area K-12 students, such as college days, summer or after-school programming, or science Olympiad.</p>	<ul style="list-style-type: none"> <li>• Annual MACRAO College Night allows high school students and their parents to meet with representatives from more than 40 colleges and universities.</li> <li>• Host of annual Sanilac County Academic Games</li> <li>• Host of Regional High School Quiz Bowl</li> <li>• Participates in after school programming for local community organizations</li> <li>• More than 1,900 local eighth graders get tours of SC4's campus each spring through KnowHow2GO 8th Grade Decision Day.</li> <li>• SC4 helps organize KnowHow2GO Take Your Child to College Day visits, bus trips that take local high school students to tour college and university campuses.</li> <li>• Summer arts and sports camps for students ages 8 to 18</li> </ul>

Best Practices by Category	Examples of Adherence
	<ul style="list-style-type: none"> <li>• Natural Science Museum is displaying more than 200 authentic replica and fossil artifacts. It is open to the public and available for school tours.</li> <li>• Sponsor and host of the annual St. Clair County Science and Engineering Fair for county students in grades four through 12</li> <li>• Numerous financial aid nights are held on campus and at local high schools each year to provide information about financial aid for students looking to attend college.</li> <li>• Beatrice Thornton Student Art Exhibition annual show showcases work from local K-12 students.</li> <li>• SC4 hosts local high school events including Port Huron Area School District mock trial and PHASD Learning Showcase.</li> <li>• Presents workshops for high school counselors</li> <li>• Participates in St. Clair County Regional Education Service Agency Post-Secondary Opportunity Conference</li> <li>• Global Diversity Advisory Council DREAM mentoring program pairs community members with at-risk students for mentoring.</li> </ul>
<p>(iii) The community college provides, supports, or participates in programming to promote successful transitions to college for traditional age students, including grant programs such as talent search, upward bound, or other activities to promote college readiness in area high schools and community centers.</p>	<ul style="list-style-type: none"> <li>• SC4 experts regularly present at KnowHow2GO Ask an Expert events for high school students on topics such as financial aid and athletics.</li> <li>• MACRAO College Night allows high school students and their parents to meet with more than 40 colleges and universities.</li> <li>• Member of Sanilac and St. Clair County Community Transition Councils that prepare disabled students for school and work</li> <li>• St. Clair County Association of School Boards</li> <li>• St. Clair County Regional Educational Service Agency Superintendents meeting</li> <li>• Partner in St. Clair County Regional Educational Service Agency ACT prep</li> </ul>
<p>(iv) The community college provides, supports, or participates in programming to promote successful transitions to college for new or reentering adult students, such as adult basic education, GED preparation, GED testing, or recruiting, advising, or orientation activities specific to adults.</p>	<ul style="list-style-type: none"> <li>• YES! and Skills to Work free programs provide students 18 and older for college with GED preparation, academic improvement and paid work experience.</li> <li>• MACRAO College Night and Transfer Fair events are attended by many adults.</li> <li>• Adult recruitment events</li> <li>• On-campus orientation program</li> <li>• Assessment test prep workshops help students improve their scores.</li> <li>• TRiO – Student Support Services offers personalized support services to help qualified students stay in college and graduate.</li> <li>• Thrival Skills for Nursing Success study skills program for associate degree nursing students prepares them for the rigors of the program.</li> <li>• SC4 is a member of national organization Achieving the</li> </ul>

Best Practices by Category	Examples of Adherence
	<p>Dream and is focusing on efforts to improve student success, including new requirements for students placing into developmental level classes.</p> <ul style="list-style-type: none"> <li>• SC4 hosts College Goal Sunday annually to help local students with financial aid forms.</li> <li>• WorkKeys assessments – Students can take these assessments and earn a National Career Readiness Certificate to improve their resume and prove their foundational skills to employers.</li> <li>• Partnership with GED prep center</li> <li>• Tutoring is available in numerous subjects.</li> <li>• Writing Center/Math Center – Students can stop in to these centers for one-on-one help with writing and math.</li> <li>• Free Study Skills/Student Success Seminars are open to students, alumni and community residents and designed to support student success. Topics include test preparation, computer skills and time management.</li> <li>• College Success (SD 140) – This two-credit class provides students with insight into their strengths, weaknesses and preferred style of learning.</li> <li>• SC4’s new in-person orientation prepares students to succeed at SC4.</li> <li>• Study Abroad Fair connects students to study abroad opportunities.</li> </ul>
<p>(v) The community college has active partnerships with regional 4-year colleges and universities to promote successful transfer, such as articulation, 2+2, or reverse transfer agreements or operation of a university center.</p>	<ul style="list-style-type: none"> <li>• Reverse transfer agreement drafts in progress with Saginaw Valley State University, Oakland University and University of Michigan-Flint</li> <li>• Articulation agreements in place with variety of four-year institutions</li> <li>• SC2O program with Oakland University allows students to attend SC4 and Oakland concurrently.</li> <li>• Walsh College and Northwood University 3+1 transfer programs for Business/Computer Information Systems students</li> <li>• University Center offers bachelor’s degrees on campus (Saginaw Valley State University, Madonna University, Walsh College, Ferris State University and University of Michigan-Flint).</li> <li>• Project WIN WIN grant is allowing SC4 to reach out to students who are close to completing an SC4 to degree about returning to school.</li> </ul>
<p><b>Category C: Community Services (must meet 4 of 5)</b></p>	
<p>(i) The community college provides continuing education programming for leisure, wellness, personal enrichment, or professional development.</p>	<ul style="list-style-type: none"> <li>• Annual Free College Day offers more than 175 free classes for the community.</li> <li>• Work-force training non-credit programming</li> <li>• Physical education classes</li> <li>• Numerous professional development opportunities offered for faculty and staff.</li> <li>• Numerous educational events are held by departments, student clubs and other groups, including Constitution Day,</li> </ul>

Best Practices by Category	Examples of Adherence
	<p>RAINN Day sexual assault awareness and prevention program, National Coming Out Day and Phi Theta Kappa Honors Symposium.</p>
<p>(ii) The community college operates or sponsors opportunities for community members to engage in activities that promote leisure, wellness, cultural or personal enrichment such as community sports teams, theater or musical ensembles, or artist guilds.</p>	<ul style="list-style-type: none"> <li>• SC4’s Symphonic Band is open to community members; performs numerous concerts each year and holds a jazz and dancing event as a jazz band fundraiser.</li> <li>• Sports and arts camps for K-12 students</li> <li>• Student art/literary publication <i>Patterns</i> includes student work and is published annually. Events and a reception are held around its release.</li> <li>• Local arts studio, Studio 1219, holds Hands on Art event on campus and hosts SC4’s Spiral Gallery at Studio 1219, which features work of an SC4 instructor or alumni each month.</li> <li>• Campus art gallery shows</li> <li>• Choir concerts</li> <li>• SC4’s Theatre Discipline presents four productions yearly.</li> <li>• Jazz and Art on the River event in collaboration with Blue Water Jazz Society</li> <li>• Sculptures on campus</li> <li>• Thursday at Noon Concert Series offers a free concert monthly during fall and winter semesters.</li> <li>• Annual Wellness Expo offers numerous health and wellness booths.</li> <li>• Annual Potters Market features work of SC4 students, faculty and guest potters.</li> <li>• SC4 Alumni Association sponsors numerous events each year, including bus trips to Tigers game, Red Wings game and Stratford, and a lecture event.</li> <li>• SC4 hosts numerous events by outside groups, including plays by Community Mental Health and Port Huron City Recreation events.</li> </ul>
<p>(iii) The community college operates public facilities to promote cultural, educational, or personal enrichment for community members, such as libraries, computer labs, performing arts centers, museums, art galleries, or television or radio stations.</p>	<ul style="list-style-type: none"> <li>• Library/computer lab open to public</li> <li>• Fine Arts Building facilities – Theatre, radio station, TV studio, art galleries</li> <li>• Natural Science Museum</li> <li>• Tours of SC4’s living labs, which include green roofs, solar panels, solar hot water systems and a geothermal heating and cooling system</li> </ul>
<p>(iv) The community college operates public facilities to promote leisure or wellness activities for community members, including gymnasiums, athletic fields, tennis courts, fitness centers, hiking or biking trails, or natural areas.</p>	<ul style="list-style-type: none"> <li>• Gymnasium use available to community groups/K-12</li> <li>• SC4 Fitness Center available to students/staff</li> <li>• Walking Green Tour (in progress)</li> <li>• Walking Art Tour (in progress)</li> <li>• Walkable campus (walking loop in progress)</li> </ul>
<p>(v) The community college promotes, sponsors, or hosts community service activities for students, staff, or community members.</p>	<ul style="list-style-type: none"> <li>• Variety of service activities by student clubs including blood drive, coat drive, food drive and a battery recycling drive.</li> <li>• Numerous lectures and educational events are held on campus.</li> <li>• Annual March of Dimes Walk and American Heart Association Walk both begin on SC4’s campus.</li> </ul>

Best Practices by Category	Examples of Adherence
	<ul style="list-style-type: none"> <li>• Host of the annual Community Resource Fair, an annual event that provides services for families experiencing homelessness</li> <li>• Annual Career Fair hosts numerous local employers.</li> <li>• Global Diversity Advisory Council events include annual Martin Luther King Jr. Day Celebration.</li> <li>• Hosts other events as proposed, such as a bone marrow donor registration drive, depression screening day, flu shot clinic and voter registration drive</li> </ul>

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of St. Clair County Community College does hereby certify that the College has met the required best practice measures within each local strategic value category.

AYES: **Trustees Adair, DeGrazia, Ogden and Tansky**

NAYS: **n/a**

Resolution declared adopted on October 10, 2013 by a vote of 4-0.

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Mary Hawtin, Secretary  
Board of Trustees  
St. Clair County Community College



### Sex offender registration

Those in the campus community seeking information concerning registered sex offenders should contact the St. Clair County Sheriff Department at **(810) 987-1700** or access the Michigan State Police Sex Offender website at [www.mipsor.state.mi.us](http://www.mipsor.state.mi.us).

### Emergency response and evacuation procedures

An emergency event will be investigated by Emergency First Responders and/or Campus Patrol. Once Campus Patrol is aware of an emergency event, the Senior Labor Relations Executive, Director of Physical Plant or other competent college administrator will respond to the scene. The responding administrator will consult with experts if necessary to confirm an emergency. Once a significant emergency event has been confirmed, the following will occur immediately:

- The responding college administrator will ensure 911 has been called.
- The college will immediately assemble the Crisis Team, which will determine the appropriate response.
- The Crisis Team will determine the appropriate segment of the campus that should receive notification of the event.
- The Crisis Team will determine the content of the statement to be sent and how members of the campus should respond to the event, unless it is determined that the message would compromise efforts to assist a victim or to mitigate the emergency. Prepared statements are in place to match potential emergencies.
- The Crisis Team will direct the Communications Manager to notify the campus community of the event without delay. The Communications Manager will use the text messaging system, college email system, college telephone public address system, building coordinators' FRS radios, Campus Patrol and Maintenance professional digital radio system, and as a last resort, a messenger. If deemed necessary by the Crisis Team, a media release and direct contact with the media also will be used to inform the greater community.

St. Clair County Community College will test the college's emergency procedures, response and its evacuation procedures at least once a year or more if deemed necessary by the Crisis Team. These tests may be announced or unannounced. The results of such testing will be published yearly, along with the emergency response procedures and will be communicated with the campus community via email. The results of testing will be documented by the Senior Labor Relations Executive or designee.

### Crisis Team members

The Crisis Team includes the Vice President of Academic Services; Vice President of Administrative Services; Vice President of Student Services; Senior Labor Relations Executive; Communications Manager; Marketing Manager; Assistant to Senior Labor Relations Executive; Director of Physical Plant, and two Campus Patrol officers.

### Alcoholic beverages and illegal drugs

Possession or use of alcohol and intoxication on college premises is prohibited on the campus of St. Clair County Community College. Possession of illegal drugs or controlled substances, possession of paraphernalia containing drug residue, and manufacture or distribution of illegal drugs or controlled substances is illegal under both state and federal laws. Any person violating these policies will be subject to disciplinary and/or criminal proceedings. Students experiencing problems with drugs and/or alcohol may contact Advising at **(810) 989-5520**.

### Safety escort service

Anyone uncomfortable walking to their vehicle or to another building may request an escort from Campus Patrol by calling **(810) 989-5757** or **Ext. 5757** on campus. Calling ahead of time to make the necessary arrangements is advised.

### Clery Act compliance

This brochure is published and distributed annually in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act Title II of Public Law 101-542, amended 1992, 1998, 1999, 2000, 2002 and 2008.

Complete campus crime statistics for all colleges and universities can be found at the U.S. Department of Education Security Web page:

<http://ope.ed.gov/security>

Information contained herein along with additional campus safety and security information is available at:

[www.sc4.edu/securityreport](http://www.sc4.edu/securityreport)

# Clery Act Annual Security Report



## St. Clair County Community College

**Labor Relations office**  
**323 Erie St., P.O. Box 5015**  
**Port Huron, MI 48061-5015**

**(810) 989-5536**  
**(810) 989-5509**

October 2013

**Reporting of criminal activity and/or emergencies**

Crimes must be reported to Campus Patrol by students and faculty and staff to ensure inclusion in the college’s annual crime statistics and to provide a timely warning notice to the college community. Because Campus Patrol reports are public records under state law, Campus Patrol cannot hold reports of crime in confidence. Campus Patrol along with members of the Crisis Team is responsible for security and emergency response at SC4. Campus Patrol can be reached by calling **(810) 989-5757** or **Ext. 5757** on campus.

**Security and access to campus facilities**

SC4 maintains its own Campus Patrol department to patrol the campus. Access to buildings and facilities is controlled through mechanical access control, electronic alarm control, security panels, and electronic and physical surveillance.

**Police liaison and security authority**

Campus Patrol officers do not possess arrest power. Criminal incidents are referred to local police. Crime victims are strongly encouraged to first call 911, then Campus Patrol. Campus Patrol maintains a regular and good working relationship with local, state and federal law enforcement agencies in the area through meetings and professional associations. There is no written memorandum of understanding between Campus Patrol and local law enforcement.

**Crime prevention and security awareness**

Faculty, staff and students are made aware of campus crime through the publishing of annual crime reports and via email alerts or text messaging when necessary. Campus safety and crime prevention information is provided on the college website.

**Sexual assault**

All sexual assaults should be reported to the police by calling 911 and then reported to Campus Patrol as soon as possible because of the importance of attempting to capture the perpetrator responsible and for preserving any evidence. Campus Patrol will notify proper law enforcement authorities when they have been advised of a sexual assault.

Victims of sexual assault can visit Advising, Room 123, Acheson Technology Center, or call **(810) 989-5520** to be referred to community resources.

**Sexual assault education program**

Each fall, SC4 holds RAINN Day, a sexual assault awareness, prevention and survival program. RAINN Day is the Rape, Abuse and Incest National Network’s annual campaign to stop sexual assault on college campuses.

**Campus disciplinary actions in cases of alleged sexual assault**

- In addition to criminal proceedings, sexual assault committed by SC4 students will be referred to the Dean of Students for disciplinary action, which could include suspension or expulsion.
- The accuser and the accused are entitled to the same opportunities to have others present during the disciplinary hearing.
- The accuser and accused shall be informed of the outcome of the disciplinary hearing on the sexual assault case.

**Disclosure to alleged victims of crimes of violence or non-forcible sex offenses**

SC4 will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of such crime. If the alleged victim is deceased as a result of the crime, SC4 will provide the results of the disciplinary hearing to the victim’s next of kin.

**CRIME STATISTICS**

The report below includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by St. Clair County Community College; and on public property within, or immediately adjacent to and accessible from, the campus.

This brochure also includes institutional policies and information concerning campus security, sexual assault and other matters.

This report is available at [www.sc4.edu/securityreport](http://www.sc4.edu/securityreport). You can obtain printed copies of this report by contacting the Campus Patrol Office, Room 101A, College Center.

Statistics were reported per the FBI Uniform Crime Reporting (UCR)/National Incident-Based Reporting System (NIBRS) definitions.

Complete statistics and definitions are available on the U.S. Department of Education website at <http://ope.ed.gov/security>.

Campus Patrol is required to maintain a daily log of the crimes below. The log is open for review during regular business hours.

	2010		2011		2012	
	On campus	Public property	On campus	Public property	On campus	Public property
<b>CRIMINAL OFFENSE</b>						
Murder/non-negligent manslaughter	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0
Sex offenses – forcible	0	0	0	0	0	0
Sex offenses – non-forcible (only incest and statutory rape)	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	1	0	0	0	0	0
Burglary	3	0	5	0	5	0
Motor vehicle theft	0	0	0	0	1	0
Arson (only fires investigated by law enforcement and determined to be arson)	0	0	0	0	0	0
<b>HATE CRIME</b>						
Murder/non-negligent manslaughter	0	0	0	0	0	0
Sex offenses – forcible	0	0	0	0	0	0
Sex offenses – non-forcible (only incest and statutory rape)	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Larceny – theft	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0
Arson (only fires investigated by law enforcement and determined to be arson)	0	0	0	0	0	0
<b>ARRESTS</b>						
Illegal weapons possession	0	0	0	0	0	0
Drug law violations	0	0	0	0	1	0
Liquor law violations	1	0	0	0	0	0
<b>PERSONS REFERRED FOR DISCIPLINARY ACTION</b>						
Illegal weapons possession	0	0	0	0	0	0
Drug law violations	0	0	0	0	0	0
Liquor law violations	1	0	0	0	1	0

**ST. CLAIR COUNTY COMMUNITY COLLEGE**

**BOARD POLICY – TOBACCO SMOKE FREE CAMPUS**

**Policy**

The Board of Trustees of St. Clair County Community College recognizes the health dangers created by smoking and hereby prohibits ~~smoking in all College Buildings and vehicles and further establishes the following non-smoking, clean air plan, for all College owned facilities.~~ the use of any tobacco products whether smoking, chewing or otherwise, anywhere on the St. Clair County Community College campus, including buildings, sidewalks, parking lots, building entrances, common areas and in College-owned vehicles.

**Administration**

~~Effective with the beginning of the spring semester 2010, smoking is prohibited in all campus buildings, vehicles and outside areas of the campus where non-smokers cannot avoid exposure to smoke.~~

~~Specifically, smoking is prohibited up to 20 feet outside any enclosed area where smoking is prohibited to ensure that secondhand smoke does not enter the area through entrances, windows, ventilation systems or any other means.~~

Effective January 1, 2014, St. Clair County Community College and its campus shall become a tobacco-free campus. Therefore, effective January 1, 2014, no person shall use any tobacco products whether smoking, chewing or otherwise, anywhere on the St. Clair County Community College campus, including buildings, sidewalks, parking lots, building entrances, common areas and in College-owned vehicles. This policy is adopted by the Board of Trustees to protect the health, safety and welfare of the College faculty, employees, students and visitors.

For those employees who wish to discontinue smoking, the College will provide assistance through its Wellness Program.

Approved by Board of Trustees - April 8, 1993

Revised: February 18, 2010

Revisions Proposed: September 12, 2013 - *first reading*

Revisions Proposed: October 10, 2013 - *second reading*