

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
*Minutes of Regular Meeting Held April 14, 2016***

CALL TO ORDER:

Chairman DeGrazia called the Regular Meeting to order at 4:30 pm.

AT ROLL CALL:

Members Present

at Roll Call: Nicholas DeGrazia, John Adair, John Ogden, Robert Tansky, Denise Brooks, Karen Niver, Geoffry Kusch

Members Absent

at Roll Call: N/A

Also Present: Dr. Deborah Snyder; presenters: Kirk Kramer, Pete Lacey, Dale Vos, Tim Casai (Spence Bros.)

AGENDA ADOPTION:

It was moved by Dr. Kusch, seconded by Mr. Ogden, to adopt the agenda as presented.

Motion carried: 7-0.

APPROVAL OF MINUTES:

It was moved by Mr. Tansky, seconded by Ms. Brooks, to approve minutes of the Special Meeting/Retreat held February 12, 2016, minutes of the Special Meeting held February 23, 2016, and minutes of the Regular Meeting held March 10, 2016 as printed and circulated.

Motion carried: 7-0.

FINANCIAL REPORTS:

Chairman DeGrazia acknowledged that financial reports for the month of March 2016 had been provided to Trustees.

COMMUNICATIONS & PETITIONS:

Communication topics shared with the Board included:

1. Paleo Joe Dinosaur Exhibit
2. Robotics Competition at Marysville High School
3. Women's Basketball Team Places 8th in Nation
4. SC4 Career Fair

REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE

1. INFORMATIONAL ITEMS & PRESENTATIONS

- a. Overview of Revised 2015-16 Budget and Proposed 2016-17 Budget – Kirk Kramer, *presenter*
- b. Fieldhouse Project Overview – Kirk Kramer, Pete Lacey, Dale Vos, Tim Casai (Spence Bros.) - *presenters*

2. ACTION ITEMS:

Acceptance of Gifts

It was moved by Ms. Brooks, seconded by Dr. Niver, to accept the following gifts with appreciation:

- \$200 from Discover Plumbing, Inc. of Shelby Township, MI for Athletics;
- \$250 from Nora Neruda-Condland of Fort Gratiot, MI for the Sydney Spoffard Scholarship;
- \$250 from Celeste Skalnek of Clay Township, MI for Friends of the Arts;
- \$500 from the Suzanne M. O'Brien Rev. Trust of St. Clair Township, MI for the Marilyn Moore Scholarship Fund.

Motion carried: 7-0.

Revision of 2015-2016 General Fund Budget

It was moved by Mr. Ogden, seconded by Mr. Tansky, that the Board take action to approve revising the 2015-2016 General Fund Budget to reflect a 2015-2016 revenue forecast of \$29,600,000 and net expenditures and transfers of \$29,600,000 (as noted in the attached table) and to establish \$30,150,000 as the estimated 2016-17 revenue for budgeting purposes.

Motion carried: 7-0

Public Hearing for 2016-17 Budget

It was moved by Dr. Kusch, seconded by Dr. Niver, that the Board take action to schedule a public hearing on May 12, 2016 at 4:30 p.m. in M-TEC 150 on the proposed 2016-2017 budget for the purpose of meeting the requirements of a public hearing on the budget and for a full levy of operating millage.

Motion carried: 7-0

Fieldhouse Renovation Project

It was moved by Ms. Brooks, seconded by Dr. Kusch, that the Board take action to approve contract awards as listed below and to approve a construction budget of \$3,000,000.

<u>Bidder</u>	<u>Base Bid Amount</u>
Masonry: King Masonry Inc. Wales, MI	\$ 74,800
General Trades: FH Martin Contractors Warren, MI	\$ 348,800
Painting: Continental Contracting Co. Hazel Park, MI	\$ 52,200
Wood Flooring: Kuhn Specialty Flooring Beverly Hills, MI	\$ 123,800
Bleachers: Architectural Systems Group Holland, MI	\$ 66,660
Fire Protection: Absolute Fire Protection Mt. Clemens, MI	\$ 42,000
Mechanical: Watson Brothers Co. Port Huron, MI	\$ 899,000
Electrical: McNulty Electric, Inc. Lexington, MI	\$ 405,000
Total Subcontractor Awards	\$2,012,260

Motion carried: 7-0

OLD BUSINESS: N/A

NEW BUSINESS: N/A

STAFF CHANGES:

MAHE Appointments – Continuing Status (2)

It was moved by Dr. Niver, seconded by Dr. Kusch that the Board take action to approve the following continuing status faculty appointments effective with the beginning of the fall semester 2016:

- Christopher Hilton, English
- Brian Robertson, Mathematics

Motion carried: 7-0

MAHE Resignation

It was moved by Ms. Brooks, seconded by Mr. Tansky, that the Board take action to accept the resignation of Linda Sausser, Practical Nursing Instructor, for the purpose of retirement, effective October 1, 2016.

Motion carried: 7-0

TRUSTEE REPORTS:

Mr. Tansky reported that he attended the MCCA Board of Directors' meeting held at Washtenaw Community College in March. Meeting topics included enrollment challenges and the need to explore additional market segments including senior citizens and workforce development.

Ms. Brooks reported that the Governance Committee is proposing that before a search is established, the Board take some time to review best practices/processes with regard to communication and shared governance. The committee has requested that ACCT provide a proposal for services specific to these topics which could be reviewed by the full Board in May.

ADJOURNMENT:

It was moved by Mr. Adair, seconded by Dr. Niver, to adjourn the meeting at 6:27 p.m.

Motion carried: 7-0.

Respectfully submitted,

Mary L. Hawtin
Board Secretary

Certified by,

Nicholas DeGrazia
Board Chair

		2015-16	2015-16
		Original	Revised
Revenue			
Tuition and Fees		\$ 12,900,000	\$ 12,125,000
Property Taxes		9,695,000	9,532,000
State Aid		7,155,000	7,158,000
Other Income		850,000	785,000
Total Revenue		\$ 30,600,000	\$ 29,600,000
Expenditures			
Salaries and Wages		\$ 14,027,690	\$ 13,500,000
FICA/Retirement		4,638,230	4,320,000
Fringes		2,816,701	2,675,000
General Insurance		273,000	230,000
Utilities & Postage		985,000	875,000
Transfers: Designated Funds		2,452,348	2,600,000
Operational Expenditures		4,461,856	4,580,000
Restricted, Matching and Bond Retirement		571,175	545,000
Unappropriated		374,000	275,000
Total Expenditures		\$ 30,600,000	\$ 29,600,000