

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**  
*Minutes of Special Meeting/Retreat Held Friday, May 13, 2016*  
*Alumni Room – College Center Building*

**Call to Order:** Chairman DeGrazia called the special meeting/retreat to order at 8:30 am.

**Roll Call:**

**Members Present**

**at Roll Call:** Robert Tansky, Karen Niver, Geoffry Kusch, John Adair, John Ogden, Nicholas DeGrazia, Denise Brooks

**Members Absent**

**at Roll Call:** N/A

**Also Present:** Dr. Deborah Snyder, Pete Lacey-presenter

**Adoption of Agenda**

It was moved by Dr. Niver, seconded by Mr. Tansky, that the Board take action to adopt the agenda as presented.

Motion carried: 7-0

**Enrollment**

Pete Lacey provided an overview of enrollment history, fall semester statistics to-date, and plans for addressing various opportunities to increase enrollment.

**Governance Committee Update**

- **Presidential Search Status:**  
Three (3) options were presented to Trustees by the Governance Committee: 1) Slow down process so stakeholder input can be received before considering a search, 2) Extend Dr. Snyder's contract, or 3) Select a search firm and begin search process immediately. Options were discussed and the Governance Committee was tasked with seeking additional stakeholder feedback in order to present a final recommendation for Board action at the June 9 meeting.
- **Board Communication and Engagement:**  
An article from Association of Governing Boards, "Fostering Board Engagement", was distributed. Additional Trustee discussion focused on how Board might consider addressing and/or responding to individuals who speak during Citizen Comments.
- **Shared Governance:**  
Trustees were provided a copy of the Statement of Shared Governance. Dr. Snyder shared that efforts were currently underway to insure that the precepts outlined in the Statement are being implemented across campus.
- **Board Governance Manual:**  
Trustees were provided a copy of the Governance Manual which included several proposed edits for review. All were asked to provide additional feedback to Dr. Kusch by May 20.

**Master Facility Plan**

A copy of the 2012-2015 Master Plan was provided to Trustees for review. It was noted that several areas of the Plan document may need further review and/or realignment to assist with near-term facility decisions. Removal of obsolete equipment was discussed as a significant obstacle to campus progress and, as such, a special meeting was suggested for May 16 to address necessary changes to Board Policy 3.5 which dictates the disposal process. Renaming of the M-TEC Building was also explored since the building no longer functions as a Michigan Technical Education Center and, toward that end, action to remove the current name was also proposed for inclusion on the agenda for the May 16 special meeting. *(Note: subsequent to this meeting, Chairman DeGrazia called a special meeting to be held on Monday, May 16 to address these matters.)*

**Adjournment:**

It was moved by Dr. Niver, seconded by Dr. Kusch, that the Board take action to adjourn the special meeting/retreat at 11:46 a.m.

Motion carried: 7-0

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Respectfully submitted,

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Mary L. Hawtin  
Board Secretary

Certified by,

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Nicholas DeGrazia  
Board Chair