

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**  
*Minutes of Special Meeting/Retreat Held November 22, 2013  
Alumni Room – College Center Building*

**Call to Order:** Chairman Adair called the special meeting to order at 12:30 p.m.

**Roll Call:**

**Members Present**

**at Roll Call:** John Adair, Robert Tansky, Nicholas DeGrazia, James Relken,  
David Oppliger, John Ogden

**Members Absent**

**at Roll Call:** Denise Brooks

**Also Present:** Dr. Kevin Pollock, Representative Paul Muxlow, Senator Phil Pavlov

**Adoption of Agenda**

It was moved by Mr. Relken, seconded by Mr. Tansky, to adopt the agenda as presented.

Motion carried: 6-0

**Legislative Luncheon**

Topics for discussion with Senator Pavlov and Representative Muxlow included GASB 68 and SC4's capital outlay project submission.

**\*\*\*Trustee Departure:** Mr. Relken left the meeting at approximately 1:30 pm

**\*\*\*Trustee Arrival:** Ms. Brooks entered the meeting at approximately 2:00 pm

**Annual Planning Session Agenda Summary:**

Topics for discussion included: strategic planning process and potential facilitators, best practice colleges, current strategic plan metrics, trend data regarding enrollment and market share, deferred maintenance, annual meeting/retreat schedule,

**Adjournment:**

It was moved by Mr. Oppliger, seconded by Ms. Brooks, to adjourn the meeting at 3:00 pm.

Motion carried: 6-0

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Respectfully submitted,

Certified by,

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Mary L. Hawtin  
Board Secretary

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John D. Adair  
Chair