

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**
Minutes of Regular Meeting Held April 13, 2017

CALL TO ORDER:

Chairman DeGrazia called the Regular Meeting to order at 4:30 pm.

ROLL CALL:

Members Present

at Roll Call: John Ogden, Karen Niver, Fred Roberts, Deborah Bourgois,
Robert Tansky, Nicholas DeGrazia

Members Absent

at Roll Call: John Adair

Also Present: Dr. Deborah Snyder

AGENDA ADOPTION:

It was moved by Mr. Tansky, seconded by Dr. Niver, that the Board take action to adopt the agenda as presented.

Motion carried: 6-0

APPROVAL OF MINUTES:

It was moved by Ms. Bourgois, seconded by Mr. Ogden, that the Board take action to approve minutes of the Regular Meeting held March 9, 2017, as printed and circulated.

Motion carried: 6-0

FINANCIAL REPORTS:

Chairman DeGrazia acknowledged that financial reports for the month of March 2017 had been provided to Trustees.

COMMUNICATIONS & PETITIONS:

The following "communication" topics were shared:

- Human Resources Training Initiatives
- Higher Learning Commission Conference
- Fieldhouse Update
- Center for Analysis of Postsecondary Education and Employment
- Community Foundation Grant to Support Student Food Program
- Learning Management System Review Process
- Siena Heights Articulation Agreement

REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE

1. INFORMATIONAL ITEMS & PRESENTATIONS

- a. Free College Day – Celeste Skalnek, Jim Jones, Brent Forsgren
- b. Blue Water Middle College – Pete Spencer, Matt Ruiz
- c. Simulation Lab – Sean Murphy, Kim Murphy
- d. MCCA Leadership Academy – Pete Lacey, Linda Davis

2. ACTION ITEMS

Acceptance of Gifts

It was moved by Ms. Bourgois, seconded by Dr. Niver, that the Board take action to accept, with appreciation, the following gifts:

- \$200 from Connie and Jim Neese of Fort Gratiot for Friends of the Arts;
- \$600 from Presnell Insurance Agency of Peck for athletics: student and athlete of the month awards
- \$5,000 from the SC4 Foundation for the Skippers Snacks program

Motion carried: 6-0

2016-17 General Fund Budget Revision

It was moved by Mr. Tansky, seconded by Mr. Ogden, that the Board take action to approve a 2016-17 General Fund Budget revision which reflects a revised revenue forecast of \$30,365,000 and net expenditures and transfers of \$30,365,000 and to establish \$31,750,000 as the estimated 2017-2018 revenue for budgeting purposes.

Motion carried: 6-0

Set Date for Public Hearing on 2017-18 Budget

It was moved by Dr. Niver, seconded by Mr. Ogden, that the Board take action to hold a Public Hearing on May 11, 2017 at 4:30 p.m. in Welcome Center Room 150 on the proposed 2017-2018 budget for the purpose of meeting the requirement of a public hearing on the budget and for a full levy of operating millage.

Motion carried: 6-0

Michigan New Jobs Training Program Agreements with PTM Corporation and Modified Technologies, Inc.

It was moved by Dr. Roberts, seconded by Dr. Niver, that the Board take action to approve resolutions for Michigan New Jobs Training Program agreements with 1) PTM Corporation and 2) Modified Technologies, Inc. as attached; to authorize issuance of the Michigan New Jobs Training Program “pay-as-you-go” model; and to authorize administration to complete all agreements as necessary.

Roll Call Vote: Bourgois-yes; Roberts-yes; Niver-yes; Ogden-yes; Tansky-yes; DeGrazia-yes

Motion carried: 6-0

OLD BUSINESS: N/A

NEW BUSINESS: N/A

STAFF CHANGES:

MAHE Continuing Status Appointments (3)

It was moved by Dr. Niver, seconded by Ms. Bourgois, that the Board take action to approve the following three (3) continuing status faculty appointments, effective with the beginning of the 2017 fall semester:

- Suzanne Doherty, physical science
- Elizabeth Jacoby, English
- Michelle Watta, psychology

Motion carried: 6-0

TRUSTEE REPORTS:

Mr. Tansky and Mr. Ogden each provided an overview of content from the March MCCA Board of Directors' Meeting held at Jackson College. Mr. Ogden also noted that he was participating on the MCCA Strategic Planning Committee.

CLOSED SESSION:

It was moved by Ms. Bourgois, seconded by Mr. Tansky, to enter into closed session at 6:23 p.m. to consider the acquisition of real estate.

Motion carried: 6-0

RETURN TO OPEN SESSION:

It was moved by Mr. Ogden, seconded by Ms. Bourgois, to return to open session at 7:10 pm.

Motion carried: 6-0

ADJOURNMENT:

It was moved by Mr. Tansky, seconded by Ms. Bourgois, to adjourn the meeting at 7:10 pm.

Motion carried: 6-0

Respectfully submitted,

Mary L. Hawtin
Board Secretary

Certified by,

Nicholas DeGrazia
Board Chair

**St. Clair County Community College
State of Michigan**

**RESOLUTION AUTHORIZING NEW JOBS TRAINING AGREEMENT
(P.T.M. CORPORATION)**

Minutes of a regular meeting of the Board of Trustees of St. Clair County Community College, State of Michigan (the "College") held on the **13th day of April, 2017**, at 4:30 p.m., Eastern Daylight Time.

TRUSTEES PRESENT: **JOHN OGDEN, FRED ROBERTS, ROBERT TANSKY,
DEBORAH BOURGOIS, KAREN NIVER, NICHOLAS DEGRAZIA**

TRUSTEES ABSENT: **JOHN ADAIR**

The following preamble and resolution were offered by Trustee **ROBERTS** and supported by Trustee **NIVER**:

WHEREAS, the New Jobs Training Program, codified in Chapter 13 of the Community College Act of 1966, Act 331, Public Acts of Michigan, 1966, as amended (the "Act"), authorizes the College to enter into certain training agreements with employers engaged in business in this state; and

WHEREAS, a Michigan New Jobs Training Agreement between the College and P.T.M. Corporation, Fair Haven, Michigan (the "Employer"), has been prepared and is on file with the Secretary of the Board of Trustees (the "Agreement"); and

WHEREAS, the College desires approve the Agreement and to authorize officials of the College to execute and deliver the Agreement, and attend to other matters pertinent thereto.

NOW, THEREFORE BE IT RESOLVED THAT:

1. Approval of New Jobs Training Agreement. The Agreement is hereby approved in substantially the form on file with the College and the Chief Operating Officer (the "Authorized Officer") is hereby authorized to execute and deliver the Agreement to the Employer, with such changes as may be necessary or convenient to finalize the Agreement, provided such changes are not detrimental to the College. The Agreement is hereby incorporated in full by reference and made a part of this resolution.

2. Filing. The Authorized Officer is hereby authorized and directed to file a copy of the Agreement with the Department of Treasury promptly after its execution.

3. Legal Counsel. Miller, Canfield, Paddock and Stone, P.L.C. ("Miller Canfield") is hereby appointed to serve as counsel to the College with respect to the Agreement, notwithstanding Miller Canfield's periodic representation of the Employer in unrelated matters.

4. Repealer. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are hereby rescinded.

AYES: **BOURGOIS, ROBERTS, NIVER, OGDEN, TANSKY, DEGRAZIA**

NAYS: N/A

ABSTAIN: N/A

RESOLUTION DECLARED ADOPTED.

Secretary, Board of Trustees

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of St. Clair County Community College, State of Michigan at a regular meeting held on April 13, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary, Board of Trustees

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**St. Clair County Community College
State of Michigan**

**RESOLUTION AUTHORIZING NEW JOBS TRAINING AGREEMENT
(MODIFIED TECHNOLOGIES, INC.)**

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TRUSTEES PRESENT: **JOHN OGDEN, FRED ROBERTS, ROBERT TANSKY,**

 DEBORAH BOURGOIS, KAREN NIVER, NICHOLAS DEGRAZIA

TRUSTEES ABSENT: **JOHN ADAIR**

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WHEREAS, a Michigan New Jobs Training Agreement between the College and Modified Technologies, Inc., Fair Haven, Michigan (the "Employer"), has been prepared and is on file with the Secretary of the Board of Trustees (the "Agreement"); and

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AYES: **BOURGOIS, ROBERTS, NIVER, OGDEN, TANSKY, DEGRAZIA**

NAYS: N/A

ABSTAIN: N/A

RESOLUTION DECLARED ADOPTED.

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