

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
*Minutes of Regular Meeting Held March 9, 2017***

CALL TO ORDER:

Vice Chairman Adair called the Regular Meeting to order at 4:30 pm.

ROLL CALL:

Members Present

at Roll Call: John Ogden, John Adair, Karen Niver, Fred Roberts, Deborah Bourgois,
Robert Tansky

Members Absent

at Roll Call: Nicholas DeGrazia

Also Present: Dr. Deborah Snyder

AGENDA ADOPTION:

It was moved by Dr. Niver, seconded by Mr. Tansky, that the Board take action to add “**Closed Session to Consider Acquisition of Real Estate**” to the agenda following item L. “Reports” and to adopt the agenda as amended.

Motion carried: 6-0

APPROVAL OF MINUTES:

It was moved by Mr. Ogden, seconded by Dr. Roberts, that the Board take action to approve minutes of the Special Meeting/Retreat held February 3, 2017 and minutes of the Regular Meeting held February 9, 2017, as printed and circulated.

Motion carried: 6-0

FINANCIAL REPORTS:

Vice Chairman Adair acknowledged that financial reports for the month of February 2017 had been provided to Trustees.

COMMUNICATIONS & PETITIONS:

The following “communication” topics were shared:

1. Welcome Center Furniture
2. Skipper Snacks/Bistro Bucks
3. OnBase and AdAstra Software Training
4. Intranet/Portal Update
5. Bond Rating Upgrade
6. Accreditation Commission on Nursing Campus Visit
7. Financial Aid Self-Service Module
8. Campus Safety Initiatives

REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE

1. INFORMATIONAL ITEMS & PRESENTATIONS

- a. New Programs – Julie Armstrong, presenter
- b. Program-Targeted Marketing – Pete Lacey/Tom Kephart, presenters
- c. Open Educational Resources – Kendra Lake/OER Committee, presenters
- d. Strategic Planning Process – Linda Davis, presenter

2. ACTION ITEMS

Acceptance of Gifts

It was moved by Dr. Roberts, seconded by Ms. Bourgois, that the Board take action to accept, with appreciation, the following gifts:

- \$400 from Presnell Insurance Agency of Peck for women’s basketball, men’s basketball, and men’s baseball;
- \$400 from Harold Tramski of Port Huron for volleyball, softball, women’s basketball, and men’s basketball;
- \$500 from Fred and Diane Adolph of Burtchville for Friends of the Arts;
- \$500 from Virginia and Bill Anderson of Port Huron for Friends of the Arts;
- \$500 from Rebekah and Eugene Smith of St. Clair for the Student Experience Fund;
- Six (6) seat cushions for the SC4 Fieldhouse tower landings from Harold and Barb Lacey of Burtchville.

Motion carried: 6-0

Tuition & Fee Recommendation for 2017-2018

It was moved by Ms. Bourgois, seconded by Mr. Tansky, that the Board take action to approve the tuition and fee rate changes for 2017-2018 as listed below.

<u>Rate Type</u>	<u>2017-2018</u>
In-District	\$117/Contact
Out-District	\$227/Contact
Out-State	\$330/Contact
Student Fee	\$87/Semester
Technology Fee	\$17/Contact
Health Science Program Fee Maximum <i>(Administration to establish specific fee per program not to exceed \$30 per contact)</i>	\$30/Contact
Online Fee	\$50/Course

Motion carried: 6-0

Welcome Center Renovation for Workforce Development Office

It was moved by Dr. Niver, seconded by Mr. Ogden, that the Board take action to award the Workforce Development office/meeting space construction in the Welcome Center to Eagen Drywall of Marysville in an amount of \$28,950 and to establish a project construction budget of \$32,000 to be paid from Plant Funds.

Motion carried: 6-0

OLD BUSINESS: N/A

NEW BUSINESS: N/A

STAFF CHANGES: N/A

TRUSTEE REPORTS: N/A

CLOSED SESSION:

It was moved by Mr. Ogden, seconded by Dr. Niver, to enter into closed session at 6:07 p.m. to consider the acquisition of real estate.

Motion carried: 6-0

****Trustee Departure: Dr. Roberts departed the meeting at 6:23 p.m.****

RETURN TO OPEN SESSION:

It was moved by Ms. Bourgois, seconded by Dr. Niver, to return to open session at 6:28 p.m.

Motion carried: 5-0.

ADJOURNMENT:

It was moved by Ms. Bourgois, seconded by Mr. Ogden, to adjourn the meeting at 6:28 p.m.

Motion carried: 5-0

Respectfully submitted,

Certified by,

Mary L. Hawtin
Board Secretary

Nicholas DeGrazia
Board Chair