

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
*Minutes of Regular Meeting Held December 14, 2017***

**CALL TO ORDER:**

Chairman DeGrazia called the Regular Meeting to order at 4:30 pm.

**ROLL CALL:**

Members Present

at Roll Call: Nicholas DeGrazia, John Ogden, Robert Tansky, Karen Niver, Fredric Roberts,  
Deborah Bourgois

Members Absent

at Roll Call: John Adair

Also Present: Dr. Deborah Snyder

**AGENDA ADOPTION:**

It was moved by Dr. Niver, seconded by Mr. Tansky, that the Board take action to adopt the agenda as presented.

Motion carried: 6-0

**APPROVAL OF MINUTES:**

It was moved by Mr. Ogden, seconded by Dr. Roberts, that the Board take action to approve minutes of the Special Meeting/Retreat held November 3, 2017 and minutes of the Regular Meeting held November 9, 2017 as printed and circulated.

Motion carried: 6-0.

**FINANCIAL REPORTS:**

Chairman DeGrazia acknowledged that financial reports for the month of November 2017 had been provided to Trustees.

**COMMUNICATIONS & PETITIONS:**

Communications topics:

- ~ *Capital Outlay Update*
- ~ *Thanksgiving Activities*
- ~ *Compliance Training*
- ~ *Colleague Training*
- ~ *Cyber Security Team Success*
- ~ *Technology Infrastructure Update*
- ~ *Construction Activity Update*

**REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE**

**1. INFORMATIONAL ITEMS & PRESENTATIONS**

- a. Recruitment Update: *presenters - Tom Kephart, Jessica Stewart, Paul Costanzo*
- b. HLC Indicators: *presenter – Linda Davis*

**2. ACTION ITEMS:**

**Acceptance of Gifts**

It was moved by Mr. Ogden, seconded by Dr. Roberts, that the Board take action to accept, with appreciation, the following gifts:

- Two (2) large boulders from Mid-Michigan Materials of Jeddo, MI for the CEM outdoor geological exhibit;
- The transportation of two (2) large boulders from Jeddo, MI to SC4 from Ron Erickson of Croswell;
- \$500 from Cedar Hill Graphics, LLC of Port Huron for Fieldhouse locker sponsorship;
- \$545 from the SC4 Retirees' Association for Skipper Snacks;
- \$4,000 from the Golden Eagle Hockey League for Fieldhouse locker sponsorship (\$500), Skipper Snacks (\$500) and discretionary scholarships (\$3,000);
- \$16,949.36 from the Community Foundation of St. Clair County for Complete Your Degree program scholarships.

Motion carried: 6-0

**OLD BUSINESS: N/A**

**NEW BUSINESS:**

**Location Change for February 8 Retreat and November 8 Regular Meeting**

It was moved by Dr. Niver, seconded by Dr. Roberts, that the Board take action to change the location of its February 9, 2018 Retreat to Welcome Center 150 and to change the location of its November 8, 2018 Regular Meeting to Welcome Center 150.

Motion carried: 6-0

**STAFF CHANGES:**

**Continuing Status Faculty Appointments (2)**

It was moved by Mr. Ogden, seconded by Dr. Niver, that the Board take action to approve continuing status appointments for the following two (2) faculty members, effective with the beginning of the 2018 fall semester:

- Julie Perry, *Associate Degree Nursing*
- Rita Radzilowski, *Business Administration*

Motion carried: 6-0

**TRUSTEE REPORTS:**

Dr. Niver reported that she and Mr. Ogden attended the MCCA Trustee In-service in November.

**ADJOURNMENT:**

It was moved by Ms. Bourgois, seconded by Dr. Roberts, that the Board take action to adjourn the meeting at 5:47 p.m.

Motion carried: 6-0

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Respectfully submitted,

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Mary L. Hawtin  
Board Secretary

Certified by,

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Nicholas DeGrazia  
Board Chair