

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
Minutes of Regular Meeting Held June 14, 2018
Welcome Center - Room 150**

CALL TO ORDER:

Chairman DeGrazia called the Regular Meeting to order at 4:30 pm.

AT ROLL CALL:

Members Present

at Roll Call: Nicholas DeGrazia, John Ogden, Robert Tansky, Deborah Bourgois,
Fredric Roberts, Karen Niver, John Adair

Members Absent

at Roll Call: N/A

Also Present: Dr. Deborah Snyder

AGENDA ADOPTION:

It was moved by Ms. Bourgois, seconded by Mr. Tansky, to adopt the agenda as presented.

Motion carried: 7-0

APPROVAL OF MINUTES:

It was moved by Mr. Ogden, seconded by Ms. Bourgois, to approve minutes of the Public Hearing on the 2018-19 Budget held May 10, 2018, the Regular Meeting held May 10, 2018, and the Special Meeting/Retreat held May 11, 2018 as printed and circulated.

Motion carried: 7-0

FINANCIAL REPORTS:

Chairman DeGrazia acknowledged that the May 2018 financial reports had been provided to Trustees.

COMMUNICATIONS & PETITIONS:

Communications document attached.

REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE

1. INFORMATIONAL ITEMS & PRESENTATIONS

- a. Strategic Planning Update: *presenter – Linda Davis*

2. ACTION ITEMS:

Acceptance of Gifts

It was moved by Ms. Bourgois, seconded by Dr. Niver, that the Board take action to accept, with appreciation, the following donations:

- \$200 from Presnell Insurance Agency of Peck for baseball and softball
- \$435 from Cindy Nicholson of Burtchville for the Foley Memorial Loan Fund
- \$500 from the Community Foundation of St. Clair County for the Indian Cultural Event
- \$1,000 from the Suzanne M. O'Brien Rev. Trust of St. Clair Township for the Marilyn Moore Scholarship

Motion carried: 7-0

Architect Services for AJT Construction

It was moved by Mr. Adair, seconded by Mr. Tansky, that the Board take action to engage the services of TMP Architecture of Bloomfield Hills for the AJT Building construction project with a budget of \$300,000 from Plant Funds.

Motion carried: 7-0

Purchase of FANUC Robot

It was moved by Mr. Ogden, seconded by Mr. Adair, that the Board take action to authorize an allocation of \$62,000 in the Plant Fund for the purchase of a FANUC robot package.

Motion carried: 7-0

Career Plan Association Tentative Agreement

It was moved by Mr. Adair, seconded by Dr. Niver, that the Board take action to approve the employment agreement with the Career Plan Association as presented, effective July 1, 2018 - June 30, 2020.

Motion carried: 7-0

Leadership Association Tentative Agreement

It was moved by Mr. Adair, seconded by Mr. Ogden, that the Board take action to approve the employment agreement with the Leadership Association as presented, effective July 1, 2018 - June 30, 2020.

Motion carried: 7-0

OLD BUSINESS: N/A

NEW BUSINESS:

Second Reading/Adoption of Proposed Board Policy 2.32 – Bullying and Harassment

It was moved by Mr. Adair, seconded by Dr. Niver, that the Board take action to consider a second reading and subsequent adoption of Policy 2.32 – Bullying and Harassment as attached.

Motion carried: 7-0

Trustee Professional Development Requests

It was moved by Mr. Adair, seconded by Ms. Bourgois, that the Board take action to approve requests from Trustees Ogden and Tansky to attend the MCCA Summer Workshop which will be held July 24-27 in Traverse City.

Motion carried: 7-0

STAFF CHANGES: N/A

TRUSTEE REPORTS:

Mr. Ogden reported that the Finance Committee had met with representatives of Rehmann to review the annual audit plan.

ADJOURNMENT:

It was moved by Mr. Adair, seconded by Ms. Bourgois, that the Board take action to adjourn the meeting at 4:57 p.m.


Motion carried: 7-0

Respectfully submitted,



Mary L. Hawtin
Board Secretary

Certified by,



Nicholas DeGrazia
Board Chair



ST. CLAIR COUNTY COMMUNITY COLLEGE

JUNE 2018 COMMUNICATIONS

ACADEMICS – AWARDS AND ACHIEVEMENTS

- St. Clair County Community College's 94th annual Commencement ceremony honored graduating students Friday, May 4 at McMorran Place Main Arena. There were 628 students eligible to graduate.
- A total of 1,335 students earned a spot on the President's Honor List for the 2018 winter semester, which concluded May 4. Students must take at least six credits and have a grade-point average of 3.0 or higher to make the list.
- Alumna Marissa Hartley is less than a year away from completing her master's program in International Security at the University of Bristol in England, and zeroed in on becoming a national security analyst or defense contractor.
- Kevin Warnke was our featured TRIO student. He started college at 35 and graduated at our May 4 commencement ceremony. He credits TRIO staff for pushing him toward his goals and helping him be successful.
- St. Clair County Community College English and French Professor Jim Frank and 11 students traveled to France in May for an educational study abroad. The group included students enrolled in the three-credit French 257: French Language, Culture and Travel in France course.



ATHLETICS

- The Athletic Department will host its annual Golf Classic on Friday, June 15, 2018, at the Port Huron Golf Club in Fort Gratiot Township, Mich. Participants will enjoy 18 holes of golf with friends to help support athletic scholarships and college athletics projects.

FACULTY AND STAFF RECOGNITION

- College faculty and staff were honored at a staff luncheon ceremony Friday, May 4, on the Port Huron campus. Forty-four employees were given awards for service to the institution.



COMMUNITY ENGAGEMENT

- The college hosted nearly 1,900 eighth graders from across St. Clair County for campus tours in May and June. The two-hour tours, in partnership with RESA, are aimed at introducing students to college life and potential career opportunities.



ST. CLAIR COUNTY COMMUNITY COLLEGE

- The college is offering Blue Water Area community members a wide range of camps, classes and personal enrichment opportunities for those looking to learn, enhance skills, pursue favorite past-times, or just try something new this summer.
- The college is joining nearly 80 other local nonprofits for The Big Give, the Community Foundation of St. Clair County's 24-hour donation rally on Tuesday, June 12, 2018. Donors interested in making a gift to St. Clair County Community College via The Big Give can help support the college's growing arts and athletics programs. Specifically, gifts can help fund new theatre seats and outdoor art on campus and/or new scoreboards for college softball and baseball programs at Pine Grove and Sanborn parks, respectively.
- The college participated in Be A Tourist in Your Own Town on Saturday, June 2. Participants were able to tour the Fieldhouse Tower, the Hands-on Science Center and the Fine Arts Gallery.
- The Symphonic Band and Jazz Band, conducted by Erick Senkmajer, will open its three-performance free summer concert series Friday, June 8, at Riverside Marina in Port Huron. The summer concert series includes:
 - 6:30 p.m. Friday, June 8, at Riverside Marina Pavilion, Port Huron
 - 6:30 p.m. Thursday, July 12, on campus during Homecoming activities
 - 4:45 p.m. Saturday, Aug. 4, at Marine City Maritime Days
- The college has added a new offering of summer Community Choir, directed by Terry Beasley, that will perform in and around town. Three concerts are scheduled.
 - 6:30 p.m. Friday, June 8, at Riverside Marina Pavilion, Port Huron
 - 7 p.m. Friday, July 20, at Riverside Marina Pavilion, Port Huron
 - 3:30 p.m. Sunday, August 5, at Marine City during Maritime Days
- The Fine Arts Gallery is showing an extensive yearbook montage of the college's 95 years in celebration of its landmark anniversary.
- SC4 community members are encouraged to show their Skippers Pride by marching in this year's Rotary International Day Parade at 6:30 p.m. Wednesday, July 11, in downtown Port Huron.

ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD POLICY- BULLYING AND HARASSMENT

It shall be the policy of the St. Clair County Community College Board of Trustees that certain rules and regulations regarding employee behavior are necessary for College operations and the benefit and safety of all staff, faculty, students, guests and volunteers. Conduct, as described below, which interferes with College operations, discredits the College, or is offensive to students, employees or guests will not be tolerated.

The College prohibits bullying and harassing behavior. All employees shall have a workplace free of bullying and harassment. Bullying and harassment are defined as conduct which a reasonable person in the circumstances would find sufficiently severe, based on its nature and/or frequency, to create an environment which is hostile or intimidating and which unreasonably interferes with the work or learning environment, or is intended to cause or is reasonably foreseeable to cause physical, emotional, or psychological harm. Bullying and harassment are considered misconduct, either as the result of repeated behavior or, if sufficiently severe, a single incident; can be direct or indirect; and can be effectuated through verbal, physical, electronic or other means.

An employee who engages in bullying or harassing behavior as described above will be in violation of this policy and is subject to discipline, up to and including termination.

The President shall establish procedures for administering this policy.

Policy Adopted by the Board of Trustees: June 14, 2018