



ST. CLAIR COUNTY COMMUNITY COLLEGE

Application for Apprenticeship

sc4.edu

Welcome to St. Clair County Community College (SC4). We look forward to helping you meet your Apprenticeship requirements. Follow the steps outlined below to get started at SC4. We look forward to seeing you on campus soon!

Steps to enroll as an Apprenticeship student at SC4:

1. Complete the Application for Admission

All new, returning (i.e. have not attended SC4 in at least 2 years) and transfer students – Complete the Application for Admission and return directly to Employment Services, second floor, SC4 Welcome Center. If you have attended another college/university, you may wish to have your official transcripts sent to SC4 for evaluation and possible posting of transfer credit. (Some schools charge to have official transcripts sent.)

2. OPTIONAL – Complete the Free Application for Federal Student Aid (FAFSA)

If you wish to be considered for financial aid assistance, you must complete the FAFSA form online at fafsa.ed.gov. Be sure to enter the SC4 Federal School Code 002310 on the application. (High school guests, college guests, students attending for personal enrichment, and students without a high school diploma or GED are not eligible for financial aid.) Questions related to financial aid can be directed to (810) 989-5530.

3. Academic Assessments

May be required for your Apprenticeship program on a case by case basis. Contact (810) 989-5825 for more information.

4. Apprenticeship Advising

Contact (810) 989-5825 to schedule an appointment.

5. Activate your SC4 Portal

The SC4 Portal is a critical piece of your college experience. From within the portal, you can check your student email, register for classes, view financial aid detail, and more. Your SC4 acceptance letter provides you with username and password detail; use this information to activate your portal account. Contact the One-stop Student Service Center at (810) 989-5500 with questions.

6. Register and Pay for Classes

Once you have completed the above enrollment steps, you may register and pay for your classes either online through the SC4 Portal at portal.sc4.edu, or in the One-stop Student Service Center, first floor, SC4 Welcome Center.

7. Get photo taken for Skippers OneCard

Visit second floor, SC4 Welcome Center, to get your student ID photo taken. You must provide photo ID (valid driver license, state ID or passport) to verify identity.

8. Buy textbooks

Books may be bought at the College Bookstore on the Port Huron campus or ordered online at sc4bookstore.com. Call (810) 989-5725 to find out when books will be available for purchase and for store hours.

Mission

Our mission is to maximize student success.

Non-Discrimination Policy

SC4, an equal opportunity institution, is strongly and actively committed to increasing diversity within its community.

Accreditation

SC4 is accredited by The Higher Learning Commission and is a member of the North Central Association of Colleges and Schools: ncahigherlearningcommission.org or (312) 263-0456.

Return to: SC4 Welcome Center, attn: Employment Services • 323 Erie St. • P.O. Box 5015 • Port Huron, MI 48061-5015
(810) 989-5825 • (800) 553-2427, Ext. 5825 • Fax (810) 989-5544 • employmentservices@sc4.edu

ST. CLAIR COUNTY COMMUNITY COLLEGE

Application for Admission – Apprenticeships

FOR OFFICE USE ONLY
Student No. _____

SECTION I

1. Name _____

LAST NAME
FIRST NAME
MIDDLE
FORMER (if applicable)

2. Address _____

NUMBER
STREET
APT.
CITY
STATE
ZIP

Student must provide a street address; a P.O. Box cannot be used to determine residency for tuition purposes.

3. County of residence St. Clair Sanilac Macomb Huron Lapeer
 Other _____

4. Are you a citizen of the U.S.A.? Yes, go to question #5 No, please see notes below.
If you are not a citizen of the U.S.A. (excluding resident aliens), please visit sc4.edu/admissions/starthere for an International Student Application for Admission. If you are not a U.S. citizen but possess a visa or Green Card, you are required to submit a copy of it with your Application for Admission.

5. Phone () _____ Alternate () _____

6. Date of birth _____ / _____ / _____

MONTH
DAY
YEAR

7. Social Security Number _____ / _____ / _____
You are required (by the federal government) to provide your SSN if you will be applying for federal financial aid or will need your tuition information for federal tax credits.

8. Unique Identification Code (UIC) _____
(Available on Michigan K-12 school transcript or from your high school counseling office. Not every applicant will have a UIC; leave blank if uncertain.)

9. This information is held confidential and is not used by SC4 for admission purposes.

a. Ethnicity: HISPANIC/LATINO NON-HISPANIC/NON-LATINO PREFER NOT TO DISCLOSE

b. Race: AMERICAN/ALASKA NATIVE BLACK/AFRICAN AMERICAN WHITE NON-RESIDENT ALIEN
 ASIAN HAWAIIAN/PACIFIC ISLANDER RACE/ETHNICITY UNKNOWN PREFER NOT TO DISCLOSE

c. Gender: MALE FEMALE PREFER NOT TO DISCLOSE

10. Email address _____ @ _____ . _____

11. High school/GED information

a. Did you complete: HIGH SCHOOL DIPLOMA HOME SCHOOL **Completion Date:** _____ / _____
 GED TEST NO H.S. EQUIVALENT
MONTH
YEAR

b. Name of high school/GED site: _____
NAME

12. College information

a. Please list college(s) previously attended:

NAME OF COLLEGE	CITY	STATE	DATES OF ATTENDANCE	DEGREES EARNED
NAME OF COLLEGE	CITY	STATE	DATES OF ATTENDANCE	DEGREES EARNED
NAME OF COLLEGE	CITY	STATE	DATES OF ATTENDANCE	DEGREES EARNED

SECTION II

13. Starting semester: FALL 20 ____ (begins in August)
 WINTER 20 ____ (begins in January)
 SUMMER 20 ____ (begins in May)

14. What is your intended program of study?
(See detail below for each program's five-letter program code.)

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Program name: _____

Certificate program

CERTE Engineering Technology

Associate degree programs

AASER Engineering Technology – Electronics
AASEG Engineering Technology – Engineering Graphics/CAD
AASEM Engineering Technology – Mechatronics
AASEP Engineering Technology – Precision Machining
AASEW Engineering Technology – Welding and Fabricating

The U.S. Department of Education requires institutions who participate in financial assistance programs to disclose information regarding gainful employment to prospective students who may pursue certain certificate programs. This information includes, but is not limited to, program costs, graduation rates, median debt of those who have completed a program, etc. This information for SC4's Skill Set/Certificate programs can be found at sc4.edu/about/consumer-information/gainful-employment-program-disclosures/.

15. Are you a veteran, an active member of the military, a member of the National Guard or military reserves?
 YES NO
16. Are you a spouse or dependent of someone who is a veteran, an active member of the military, member of the National Guard or military reserves?
 YES NO
17. By checking this box, I give my consent to St. Clair County Community College to review my academic record and confer an educational credential upon satisfaction of all degree/certificate requirements.

I certify that all answers I have given are complete and accurate. I understand that the official policies and procedures of SC4 are published in the College Catalog at sc4.edu/catalog.

Applicant's signature: _____ Date _____

Disabilities: For information regarding services provided by SC4, contact the Achievement Center at (810) 989-5759.

Visit sc4.edu/consumerinformation for details relating to higher education federal regulations, as well as college policies and statistics.