

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
Minutes of Special Meeting/Retreat Held Friday, November 9, 2018  
Welcome Center – SEMCO Conference Room**

**Call to Order:** Chairman DeGrazia called the special meeting/retreat to order at 8:30 a.m.

**Roll Call:**  
**Members Present  
at Roll Call:**

Robert Tansky, John Ogden, Deborah Bourgois, Nicholas DeGrazia,  
John Adair, Karen Niver

**Members Absent  
at Roll Call:**

Fredric Roberts

**Also Present:** Dr. Deborah Snyder, Kirk Kramer, Pete Lacey, Linda Davis,  
Bethany Mayea, Spencer Hazlewood, Daryl Dombrow

**Adoption of Agenda**

It was moved by Mr. Adair, seconded by Ms. Bourgois, that the Board take action to adopt the agenda as presented.

Motion carried: 6-0

*\*\*\* Trustee Arrival: Dr. Roberts arrived to the meeting at 8:32 a.m.*

**Health Science Building Progress**

Kirk Kramer and Daryl Dombrow (Barton Malow Project Manager) shared progress to-date on the AJT renovation project. Spencer Hazlewood, Director of Institutional Technology, provided a demonstration of advanced instructional technology to be incorporated within the Health Sciences Building.

**Master Plan Update**

Kirk Kramer provided a recap of the existing Master Plan and noted that the College will be moving forward in 2019 to update the Master Plan document. Kirk also shared that windows in the North Building were next on the deferred maintenance list and that a window replacement project would be forthcoming as soon as bids are received. In addition, options to address the North Building gymnasium site were reviewed; further action will be dependent upon bid information.

**Student Housing**

Pete Lacey reviewed student housing operations to-date. Timing and other housing-specific factors were discussed with regard to whether additional housing projects should be considered in the future.

*\*\*\* Trustee Departure: Mr. Adair departed the meeting at 10:15 a.m.*

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**Compliance Overview**

Linda Davis and Bethany Mayea reviewed Title IX history, current college policies regarding federal compliance, staff training opportunities via the national Title IX organization, and coordination of internal processes between Human Resources and the Compliance Office.

**Adjournment**

It was moved by Dr. Niver, seconded by Ms. Bourgois, that the Board take action to adjourn the special meeting/retreat at 11:45 a.m.

Motion carried: 6-0

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Respectfully submitted,

Certified by,

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Mary Hawtin  
Board Secretary

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Nicholas DeGrazia  
Board Chair