

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
*Minutes of Regular Meeting Held December 13, 2018***

**CALL TO ORDER:**

Chairman DeGrazia called the Regular Meeting to order at 4:29 pm.

**ROLL CALL:**

Members Present

at Roll Call: Nicholas DeGrazia, John Ogden, Robert Tansky, Karen Niver, John Adair,  
Deborah Bourgois, Fredric Roberts

Members Absent

at Roll Call: N/A

Also Present: Dr. Deborah Snyder

**AGENDA ADOPTION:**

It was moved by Mr. Adair, seconded by Mr. Tansky, that the Board take action to adopt the agenda as presented.

Motion carried: 7-0

**APPROVAL OF MINUTES:**

It was moved by Dr. Niver, seconded by Ms. Bourgois, that the Board take action to approve minutes of the Regular Meeting held November 8, 2018 and minutes of the Special Meeting/Retreat held November 9, 2018 as printed and circulated.

Motion carried: 7-0

**FINANCIAL REPORTS:**

Chairman DeGrazia acknowledged that financial reports for the month of November 2018 had been provided to Trustees.

**COMMUNICATIONS & PETITIONS:**

Chairman DeGrazia acknowledged that the Communications Report for the month of December 2018 had been provided to Trustees.

**REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE**

**1. INFORMATIONAL ITEMS & PRESENTATIONS – N/A**

**2. ACTION ITEMS:**

**Acceptance of Gift**

It was moved by Ms. Bourgois, seconded by Mr. Adair, that the Board take action to accept, with appreciation, a donation of \$200 from Edwin Vanderheuveel of Fort Gratiot for the SC4 Retirees' Scholarship Fund.

Motion carried: 7-0

**OLD BUSINESS: N/A**

**NEW BUSINESS: N/A**

**STAFF CHANGES:**

**Faculty Appointment – Temporary Status**

It was moved by Dr. Niver, seconded by Mr. Tansky, that the Board take action to approve the appointment of Donna Galvan, sociology instructor – temporary status, effective January 3, 2019.

Motion carried: 7-0

**Faculty Appointments – Continuing Status (2)**

It was moved by Mr. Ogden, seconded by Dr. Roberts, that the Board take action to approve the following two (2) continuing status faculty appointments, effective with the beginning of the 2019 fall semester:

- Sandra Geliske, radiologic technology instructor
- Michelle Kelch, health information technology instructor

Motion carried: 7-0

**TRUSTEE REPORTS:**

Dr. DeGrazia noted this was the last meeting for outgoing Trustees Bourgois and Ogden and thanked them for their service.

**ADJOURNMENT:**

It was moved by Mr. Adair, seconded by Dr. Niver, that the Board take action to adjourn the meeting at 5:01 p.m.

Motion carried: 7-0

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Respectfully submitted,

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Mary L. Hawtin  
Board Secretary

Certified by,

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Nicholas DeGrazia  
Board Chair