

ST. CLAIR COUNTY COMMUNITY COLLEGE
POLICY AND PROCEDURE

Name: Death Notifications for Students (current and former)
Date: 1/7/2019
Initiator/Author: David Goetze, Director of Behavioral Intervention

1.0 INTRODUCTION

1.1 DEFINITION of Death Notifications for Students (current and former)

Policy and procedure apply to any students who have attended the college.

A. Guidelines for Death Notifications for Students (current and former).

1.2 PURPOSE

The purpose of this procedure is to demonstrate how the Death Notification for Students will be implemented. The procedure will establish how current and former student death notifications will be processed at the college.

1.3 SCOPE

This procedure shall apply to all students at the college.

1.4 RESPONSIBILITY

It is the responsibility of the Vice President of Student Services to ensure that this procedure is followed and updated as needed.

1.5 POLICY STATEMENT

All student deaths shall be processed in a uniform manner as outlined in Exhibit A above:
Guidelines for Death Notifications for Students (current and former).