

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**
Minutes of Special Meeting/Retreat Held Friday, February 15, 2019
Welcome Center – SEMCO Conference Room

Call to Order: Chairman DeGrazia called the special meeting/retreat to order at 8:30 a.m.

Roll Call:
Members Present

at Roll Call: Robert Tansky, Nicholas DeGrazia, John Adair, Fredric Roberts, Marcia Robbins

Members Absent
at Roll Call:

Karen Niver***, Amy Holmes***

Also Present: Dr. Deborah Snyder, Kirk Kramer, Pete Lacey, Julie Armstrong, Mary Kay Brunner

Adoption of Agenda

It was moved by Mr. Adair, seconded by Dr. Roberts, that the Board take action to adopt the agenda as presented.

Motion carried: 5-0

**** Trustee Arrivals:*

Ms. Holmes arrived to the meeting at 8:33 a.m.

Dr. Niver arrived to the meeting at 8:37 a.m.

Board Processes re: Election of Officers, Committee Appointments

Trustee Roberts shared excerpts from the Board's by-laws relating to election of officers and committee assignments noting that current language appears insufficient with regard to timing, detail, and process for these items. He proposed several options for amending the by-laws to deal with the gaps. Trustees discussed the options and further inquired whether other MI community college might have processes in place which could be reviewed and/or borrowed to address the concerns. It was suggested that administration request by-law information from MCCA member colleges and compare how similar items are addressed by other Boards. It was noted that this topic would be returned to the next Board Retreat agenda for continued discussion.

2019-2020 Proposed Budget: Tuition and Fees Proposal

Kirk Kramer shared forecast scenarios, assumption data, and options for tuition and fee revenue as part of 2019-2020 budget development presentation. Trustees discussed budget factors and reviewed proposed changes to tuition and fees in detail. It was noted that Board deliberation and action on any proposed change to the current tuition and fee schedule would be included on the March 14 meeting agenda. Board consideration of the proposed 2019-2020 operating budget is not anticipated until May.

Experience Center Update

Dr. Snyder and Kirk Kramer provided an overview of current and future plans for the Experience Center, noting that student field trips and educator professional development opportunities for K-12 institutions have been greatly enhanced by the College's partnership with the Ann Arbor Hands on Museum and its umbrella organization, Unity In Learning. They shared that the Experience Center was recently awarded \$400,000 in state funds through the 2018 enhancement grant process and that the SC4 Foundation and the Community Foundation have agreed to provide \$25,000 to support the purchase of a dinosaur skeleton exhibit for the Center.

Adjournment

It was moved by Dr. Niver, seconded by Ms. Robbins, that the Board take action to adjourn the special meeting/retreat at 11:12 a.m. *(Note: A tour of the Health Science Renovation Project followed for those Trustees who were able to attend.)*

Motion carried: 7-0

Respectfully submitted,

Certified by,

Mary Hawtin
Board Secretary

Nicholas DeGrazia
Board Chair