

**St. Clair County Community College  
Board of Trustees  
Minutes of Regular Meeting Held April 11, 2019**

**Call to Order:**

Chairman DeGrazia called the Regular Meeting to order at 4:31 pm.

**Roll Call:**

Members Present

at Roll Call: Fredric Roberts, Robert Tansky, Marcia Robbins, John Adair, Nicholas DeGrazia

Members Absent

at Roll Call: Amy Holmes\*\*, Karen Niver\*\*

Also Present: Dr. Deborah Snyder

**Agenda Adoption:**

It was moved by Mr. Tansky, seconded by Dr. Roberts, that the Board take action to adopt the agenda as presented.

Motion carried: 5-0

*\*\* Trustee Arrival: Ms. Holmes entered the meeting at 4:33 pm.  
Dr. Niver entered the meeting at 4:34 pm.*

**Approval of Minutes:**

It was moved by Mr. Adair, seconded by Dr. Niver, that the Board take action to approve minutes of the Regular Meeting held March 14, 2019 as printed and circulated.

Motion carried: 7-0

**Financial Reports:**

Chairman DeGrazia acknowledged that financial reports for the month of March 2019 had been provided to Trustees.

**Communications & Petitions:**

Chairman DeGrazia acknowledged that the Communications Report for the month of April 2019 had been provided to Trustees.

**Report and Recommendations of the President of the College**

**1. Informational Items & Presentations**

A. Overview of 2018-19 Budget Revision & 2019-20 Proposed Budget – *Mary Kay Brunner, presenter*

**2. Action Items:**

**Acceptance of Gifts**

It was moved by Mr. Adair, seconded by Ms. Holmes, that the Board take action to accept, with appreciation, the following donations:

- Four Alaris IV pumps from McLaren Port Huron Hospital of Port Huron, MI
- \$200 from the Woman's Life Club 757 of Port Huron, MI for Skipper Snacks
- \$300 from Kristin Copenhaver of Royal Oak, MI for the theater chair campaign
- \$500 from Kirk and Sheryl Kramer of Fort Gratiot, MI for the theater chair campaign
- \$600 from Presnell Insurance Agency of Peck, MI for athletics
- \$1,000 from Elite Feet of Port Huron, MI for athletics
- \$5,000 from the Chuck and Vicky Knowlton Fund for the Experience Center: Tarbosaurus skeleton cast

Acceptance of Gifts continued:

- \$5,000 from the Nasr Family Fund for the Experience Center: Tarbosaurus skeleton cast
- \$15,000 from the SC4 Foundation Operating Fund for the Experience Center: Tarbosaurus skeleton cast

Motion carried: 7-0

### **2018-19 General Fund Budget Revision**

It was moved by Mr. Tansky, seconded by Dr. Niver, that the Board take action to approve a 2018-2019 General Fund Budget revision to reflect a revised revenue forecast of \$33,185,000 and net expenditures and transfers of \$33,185,000 and to establish \$33,750,000 as the estimated 2019-2020 revenue for budgeting purposes.

Motion carried: 7-0

### **Establish Date for Public Hearing on Proposed 2019-20 Budget**

It was moved by Mr. Adair, seconded by Ms. Robbins, that the Board take action to hold a Public Hearing on May 9, 2019 at 4:30 p.m. in Welcome Center Room 150 on the proposed 2019-2020 budget for the purpose of meeting the requirement of a public hearing on the budget and for a full levy of operating millage.

Motion carried: 7-0

**Old Business: N/A**

**New Business: N/A**

### **Staff Changes:**

#### **Faculty Appointment – Continuing Status**

It was moved by Dr. Niver, seconded by Dr. Roberts, that the Board take action to approve the continuing status appointment of Sara Duckert, clinical nursing instructor, effective with the beginning of the 2019 fall semester.

Motion carried: 7-0

### **Trustee Reports: N/A**

### **Adjournment:**

It was moved by Ms. Robbins, seconded by Dr. Niver, that the Board take action to adjourn the meeting at 5:11 p.m.

Motion carried: 7-0

Respectfully submitted,

Certified by,

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Mary L. Hawtin  
Board Secretary

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Nicholas DeGrazia  
Board Chair