

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
Minutes of Regular Meeting Held May 9, 2019
Welcome Center - Room 150**

CALL TO ORDER:

Chairman DeGrazia called the Regular Meeting to order at 4:32 pm.

AT ROLL CALL:

Members Present

at Roll Call: Nicholas DeGrazia, Robert Tansky, Fredric Roberts, Karen Niver, Amy Holmes

Members Absent

at Roll Call: John Adair, Marcia Robbins

Also Present: Dr. Deborah Snyder

AGENDA ADOPTION:

It was moved by Dr. Roberts, seconded by Mr. Tansky, to adopt the agenda as presented.

Motion carried: 5-0

APPROVAL OF MINUTES:

It was moved by Dr. Niver, seconded by Dr. Roberts, to approve minutes of the Regular Meeting held April 11, 2019, as printed and circulated.

Motion carried: 5-0

FINANCIAL REPORTS:

Chairman DeGrazia acknowledged that financial reports for the month of April 2019 had been provided to Trustees.

COMMUNICATIONS & PETITIONS:

Chairman DeGrazia acknowledged that the Communications Report for May 2019 had been provided to Trustees.

REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE

1. INFORMATIONAL ITEMS & PRESENTATIONS

- a. Update on Bio-swales by the Friends of the St. Clair River: *presenters – Kirsten Lyons, Professor Carrie Dollar.*

2. ACTION ITEMS:

Acceptance of Gifts

It was moved by Dr. Roberts, seconded by Mr. Tansky, to accept with appreciation, the following donations:

- Approximately 9,000 pounds of scrap steel from Utica Steel of Chesterfield, MI
- \$300 from Mary Kay and Thomas Brunner of St. Clair, MI for the theater chair campaign
- \$1,927.65 from the SC4 Career Plan and Leadership Groups for the theatre chair campaign (\$642.55), golf outing (\$642.55), and Skipper Snacks (\$642.55)
- \$2,000 from Amy and Christopher Baur of Port Huron, MI for the Thomas and Carolyn Stark Scholarship

Motion carried: 5-0

Resolution Establishing Millage Rates

It was moved by Dr. Niver, seconded by Dr. Roberts, that the Board take action to adopt the attached resolution establishing an operating millage and authorizing the levy for the fiscal year ending June 30, 2020.

Roll Call Vote: Holmes – yes; Roberts-yes; Tansky-yes; Niver – yes; DeGrazia-yes

Motion carried: 5-0

2019-2020 General Fund Budget/2019-2020 Technology Fund Budget

It was moved by Mr. Tansky, seconded by Dr. Roberts, that the Board take action to adopt the 2019-2020 General Fund Budget and the 2019-2020 Technology Budget as attached.

Motion carried: 5-0

OLD BUSINESS: N/A

NEW BUSINESS:

Trustee Professional Development Requests re: 2019 MCCA Summer Workshop

It was moved by Dr. Niver, seconded by Dr. Roberts, that the Board take action to approve the professional development requests of Trustees Tansky and Robbins for the 2019 MCCA Summer Workshop and the costs associated with their attendance.

Motion carried: 5-0

STAFF CHANGES: N/A

TRUSTEE REPORTS: N/A

ADJOURNMENT:

It was moved by Dr. Niver, seconded by Mr. Tansky, that the Board take action to adjourn the meeting at 4:57 p.m.

Motion carried: 5-0

Respectfully submitted,

Certified by,

Mary L. Hawtin
Board Secretary

Nicholas DeGrazia
Board Chair

**RESOLUTION BY THE BOARD OF TRUSTEES
ST. CLAIR COUNTY COMMUNITY COLLEGE**

WHEREAS, the Board of Trustees of St. Clair County Community College, pursuant to Section 144 of Act 331, Public Acts of Michigan 1966, is authorized to levy taxes against property within the Community College District; and

WHEREAS, the Board of Trustees pursuant to Act 206, Public Acts of Michigan 1893, as amended, held a hearing on increasing its authorized taxing base to the maximum rate previously authorized; and

WHEREAS, the Board of Trustees, pursuant to such statutes, may levy such taxes on or before September 1st of each year or may provide by resolution of said Board to levy taxes against property within any city, any portion of which lies within the Community College District, in the same manner and at the same time as the city taxes are collected; and

WHEREAS, the Board of Trustees has determined that it would be in the best interests of the Community College District to levy taxes in July of each year at the same time and in the same manner as the city taxes are collected except that the summer tax levy shall not apply to the City of Memphis, Michigan, where the Community College District taxes will be collected at the same time as the Township taxes;

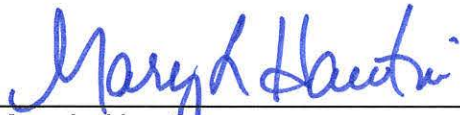
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the St. Clair County Community College that it does hereby adopt this Resolution pursuant to Section 144 of Act 331, Public Acts of Michigan 1966, as amended, and Act 206, Public Acts of Michigan 1893, as amended, determining that the Community College does intend to levy for the fiscal year ending June 30, 2020, an increased millage rate up to .150 mills over the base rate, as defined, so as to allow the levy of the full authorized rate, less the Headlee roll-back, against all property, any portion of which lies within the Community College District boundaries. The tentative millage rate, less the Headlee rollback is 1.8891 mills. The Treasurer of this Board is hereby authorized to revise this figure if the Headlee rollback factor or the taxable value should be modified or adjusted.

RESOLVED, FURTHER, that the above operating levy against all property within any city, any portion of which lies within the Community College District boundaries except within the City of Memphis, Michigan, will be collected at the same time and in the same manner as the city taxes are collected.

RESOLVED, FURTHER, that as to all other property, any portion of which lies within the Community College District boundaries, including within the City of Memphis, Michigan, the above operating levy will be collected at the same time as the Township taxes are collected.

RESOLVED, FURTHER, that the Treasurer of this Board is authorized and directed to certify for levy and collection the above taxes to the respective city and township clerks in which any part or portion of said Community College District is located.

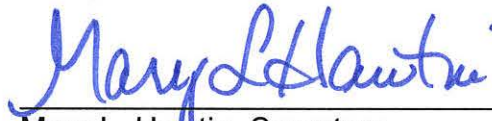
RESOLVED, FURTHER, that the Treasurer of this Board is hereby authorized and directed to proceed with the necessary steps to properly determine and certify the tax rate to said cities in sufficient time to levy such taxes for the July 1, 2019, fiscal year, and to certify the tax rate as to the townships in sufficient time to levy such taxes for the December 1, 2019 fiscal year.



Mary L. Hawtin
Secretary, Board of Trustees
St. Clair County Community College

CERTIFICATION

I do hereby certify that I am the duly elected and qualified Secretary and the keeper of the records and corporate seal of St. Clair County Community College and that the attached is a true and complete copy of a Resolution duly adopted at a regular meeting of its Board of Trustees, held in accordance with its bylaws on May 9, 2019.



Mary L. Hawtin, Secretary

Dated: May 9, 2019

Proposed General Fund 2019-2020 Budget

	Proposed 2019-2020	
Revenue		
Tuition and Fees	\$	14,850,000
Property Tax		10,300,000
State Aid		7,900,000
Other Income		700,000
Total Revenue	\$	33,750,000
Expenditures		
Salaries	\$	15,100,000
FICA/Retirement		5,074,000
Fringes		3,292,000
Insurance		270,000
Utilities & Postage		1,117,000
Transfers		2,983,200
Operational Expenses		4,140,300
Restricted/Matching and Bond		1,418,500
Unappropriated		355,000
Total Expenditures	\$	33,750,000

Proposed Technology Fund 2019-2020 Budget

Estimated Fund Balance	\$	400,000
Estimated Additions to Fund		2,350,000
Total Funds Available	<u>\$</u>	<u>2,750,000</u>
<u>Proposed Expenditures:</u>		
Network Infrastructure	\$	245,000
Hardware Replacement		285,000
System Upgrades		170,000
Software and Licensing		1,100,000
Servers		100,000
Updates and Services		800,000
Total Expenditures	<u>\$</u>	<u>2,700,000</u>