**St. Clair County Community College - Campus Reopening Plan**

Offices designated as open may be in person (following guidelines), or a combination of remote or in person service. **All College services continue** to be available by remote.

### PHASE 1
- Tentative
- **JULY 6**

- Campus is open with limited access
- Physical Plant and Campus Patrol on campus prior to Phase 1

- The following offices will begin in-person hours on campus (offices not listed are to continue to work remote):
  - Enrollment/One-Stop
  - Blue Water and Technical
  - Middle College (operating out of Welcome Center)
  - Financial Aid
  - Mail Delivery/Sending
  - Office of the President
  - Student Services
  - Veterans

- The following buildings will be open:
  - Health Sciences
  - Welcome Center

### PHASE 2
- Tentative
- **JULY 13**

- Campus is open as designated in Phase 1, with the following additions and/or changes

- The following offices will begin in-person hours on campus in addition to those listed in Phase 1 (offices not listed are to continue to work remote):
  - Administrative Services/ Business Office
  - Admissions/Testing Advising

- The following buildings will be open in addition to those listed in Phase 1:
  - Main

### PHASE 3
- Tentative
- **JULY 20**

- Campus is open as designated in Phase 2, with the following additions and/or changes

- The following offices will begin in-person hours on campus in addition to those listed in Phase 2 (offices not listed are to continue to work remote):
  - Academic Services
  - Academic Secretaries
  - Bookstore
  - Human Resources
  - Marketing

- The following buildings will be open in addition to those listed in Phase 2:
  - Acheson Technology Center

### PHASE 4
- Tentative
- **JULY 27**

- Campus is open as designated in Phase 3, with the following additions and/or changes

- The following offices will begin in-person hours on campus in addition to those listed in Phase 3 (offices not listed are to continue to work remote):
  - Athletics/Fieldhouse
  - Housing

- The following buildings will be open in addition to those listed in Phase 3:
  - Fieldhouse
  - Housing

### PHASE 5
- Tentative
- **AUGUST 3**

- Campus is open as designated in Phase 4, with the following additions and/or changes

- All offices are open on campus

- All buildings open

### ALL PHASES

- Departments must have a plan to ensure social distancing complies with institutional work on-campus plan
- Any staff may be scheduled to work on campus during any phase with permission of supervisor
- Remote options are to be utilized whenever possible per State of Michigan guidelines
- Institution guidelines for work on campus to be followed (see guideline plan)
- In-person Teaching plan and schedule dependent on State of Michigan guidelines
- Offices designated as open may be working remotely, in person (following guidelines), or a combination of both. Employees should check with supervisor. Students and public visitors to campus should contact the office they plan to visit for hours of operation and necessary guidelines

**Contact Tom Kephart (810) 989-5721 with questions**

June 22, 2020