COVID-19 Action Plan

In place until further notice.
Additional updates and guidance will be issued as needed.

July 6, 2021
Update Oct 25, 2021
Campus is open!

- On-campus classes will continue through fall semester and will be held for the winter semester.
- The winter schedule includes a mix of course offerings to meet students needs.*
  - 41% online courses
  - 59% on-campus courses
- Winter registration opens Nov. 1 and classes will start Jan. 10.

*Percentage as of October 2021
Covid Mitigation Strategies Based on Community Spread Assessment Level

- Community Spread Assessment Level is determined by health authorities. CDC Covid data tracker will be the source for community spread assessment. Action steps will be based on Covid community spread level for St. Clair County.

- Levels for community spread can be
  - Low
  - Moderate
  - Substantial
  - High

- Notice of levels and implementation strategy reminders will be announced on the Faculty/Staff portal

- Mitigation strategy is a layered approach based on the level of St. Clair County community spread
Current Community Spread Level

HIGH - RED
Basic Mitigation

- Encourage students to consider a COVID-19 Vaccination for those eligible
- Require COVID-19 vaccination for all employees
- Face masks required inside buildings on campus for unvaccinated individuals
- Encourage personal hygiene such as frequent hand washing and not touching your face
- Encourage staying home when sick or when exhibiting symptoms of an unknown origin. Employees should work with supervisors on sick day absences. Students should work with professors/instructors on class absences.
- Maintain facility ventilation and air exchange systems
- Report all positive COVID-19 cases to HR
Community Spread Level
Low - Blue

• Basic Mitigation (see slide 5)

• In person classes and activities continue as planned
Community Spread Level
Moderate - Yellow

• Continue low spread level mitigation measures – **PLUS:**
• Social distancing for unvaccinated individuals is encouraged when possible
• In person classes and activities continue as planned
Community Spread Level
Substantial - Orange

- Continue low and moderate spread level mitigation strategies – **PLUS:**
- Face Masks *required* inside buildings on campus for all individuals regardless of vaccination status
- Group gathering for eating and drinking is not allowed inside campus buildings (individual food and drink consumption allowed inside campus buildings)
- In Person classes and activities continue as planned
Community Spread Level
High - Red

- Measures from low, moderate and substantial spread levels continue – **PLUS:**
- Face Masks **required** inside buildings on campus **for all** individuals regardless of vaccination status
- College will work with health department on community-wide mitigation strategies
- Nonessential events such as concerts, speakers, or sporting events **may** be canceled or modified to virtual delivery for guests
- Indoor limits for fans or guests **may** be implemented in lieu of cancellation

- In Person classes continue as planned
Presentation Appendix: Resource Slides

- Campus Regulations
- Reporting
- Testing Positive
- Accommodations
- Vaccine Information
- Campus Health Clinic Services
Campus Regulations Consistency and Alignment

- For safety, inclusion, and accommodation, classroom specific and department rules must align with campus regulations for each COVID-19 assessment level.

- Address questions to your supervisor and cabinet lead.
Employee Self Reporting Positive Covid Test

Upon notification of a **positive COVID-19 diagnosis**, the following steps are to be taken immediately:

1. If an employee tests positive **contact Campus Patrol** at (810) 989-5757 or extension 5757 to inform the College of the diagnosis and report locations **on campus** according to current guidelines.

2. Campus Patrol will share this information with the Vice President of Human Resources.

3. Human Resources will notify the St. Clair County Health Department as directed.

4. **The St. Clair County Health Department has authority over reported cases and will inform the College’s response.** The college will cooperate and assist the Health Department as requested. The Health Department may advise no additional action, individual quarantine, monitoring, or other actions. The Health Department’s directions will be based on each specific situation and therefore cannot be predetermined.

5. The college works collaboratively with the Health Department on directives and takes appropriate measures to safeguard the health and safety of those on campus.
Faculty Reporting Student Cases

In the event you are contacted by a student indicating they have tested positive for COVID-19 or indicating they were in contact with a COVID-19 positive case, please immediately do the following -

1. Immediately contact Human Resources at blmayea@sc4.edu, cc cmkrohn@sc4.edu and your respective CAO (either eflick@sc4.edu or tjkenny@sc4.edu) and provide the following detail -
   1. Student ID or name, but not both
   2. Class section detail and meeting days and times
   3. The date the student was last in class
   4. The next scheduled class meeting date
   5. Any information the student provided to you (copy and paste into your message to HR if the student emailed you)

2. After contacting HR with the above detail, the following process will take place -
   1. HR will contact the Health Department and the student to begin the contact tracing process
   2. Based on contact tracing and HR/Health Department analysis, guidance on next steps for both the reporting student and the impacted section(s) will be provided by the Health Department and followed by the College
   3. HR will contact the student and the impacted instructor(s) to update on next steps based on Health Department guidance

3. In the event your next scheduled class meeting occurs prior to hearing back from HR, please proceed as follows -
   1. Ask your student to remain out of class until HR or the Health Department provides an "all-clear" mentioned in 2 - c above
   2. Work with your student to reasonably accommodate under the circumstances (i.e. late work acceptance, Canvas usage, etc.)
   3. Continue to hold your regularly scheduled class meetings
Testing Positive

• The College is prohibited from retaliating against employees or students who stay home or leave work or a class as the result of a COVID-19 diagnosis.

• The College is also committed to providing support to students to assist them with completion of their educational programs and to providing support and accommodations within the scope of the law to employees whenever feasible.
Accommodations

• If you - or a student you’re working with - need additional considerations or accommodations during this time:
  • **Employees**: Contact Vice President of Human Resources Bethany Mayea at blmayea@sc4.edu.
  • **Students**: Contact Vice President of Student Services Pete Lacey at placey@sc4.edu.
According to the CDC, all COVID-19 vaccines currently available in the United States have been shown to be safe and effective at preventing COVID-19. Getting vaccinated yourself also may protect people around you. For additional vaccination resources or to find a vaccination location near you, please visit the following websites:

• [https://www.vaccines.gov/](https://www.vaccines.gov/)
• [https://www.stclaircounty.org/offices/health/COVID-19_Vaccine.aspx](https://www.stclaircounty.org/offices/health/COVID-19_Vaccine.aspx)
Campus Health Clinic

- Operated by the St. Clair County Health Department.
- Located in Main Building 211.
- Available services:
  - **COVID-19**: NP and/or nasal swab testing; disease investigation; isolation and quarantine guidance
  - **Vaccinations**: Administration of Covid and ACIP-recommended vaccinations
  - **Health screening**: STI testing and treatment; HIV testing and risk assessment; pregnancy testing and referral; sexual health education; Hepatitis C testing and case management
  - **Health consultations**: Naloxone distribution and consultation; outreach for referrals to community resources; Medicaid application assistance
  - **Public health presentations**: Assess, inform and educate on current health issues as requested by the College