Call to order:
Chairman DeGrazia called the Regular Meeting to order at 4:30 pm.

Roll call:
Members
Present at Roll: Robert Tansky, Karen Niver, Nicholas DeGrazia, Marcia Robbins, Randall Fernandez, Fredric Roberts, John Lusk
Call: N/A

Also Present: Dr. Deborah Snyder, Kirk Kramer

Agenda Adoption:
It was moved by Mr. Tansky, seconded by Dr. Roberts, that the Board take action to adopt the agenda as presented.

Motion carried: 7-0

Approval of minutes:
It was moved by Mr. Tansky, seconded by Ms. Robbins, that the Board take action to approve minutes of the Regular Meeting held November 11, 2021 and the Special Meeting/retreat held November 12, 2021 as printed and circulated.

Motion carried: 6-0-1 (Trustee Lusk abstained)

Financial reports:
Chairman DeGrazia acknowledged that financial reports for the month of November 2021 had been provided to Trustees.

Communications & petitions:
Chairman DeGrazia acknowledged that the Communications Report for the month of December 2021 had been provided to Trustees.

Report and recommendations of the President of the College

1. Informational items & presentations: N/A
2. Action items:
Acceptance of Gifts
It was moved by Dr. Niver, seconded by Mr. Fernandez, that the Board take action to accept, with appreciation, the following donations:

- $583.89 (food/beverage donation) from All Star Services, Inc, for the NJCAA Volleyball Tournament
- $3,000 from the Golden Eagles Hockey League for the Challenger Learning Center at SC4
- $250 from Sadiq and Nigar Hussain for the Challenger Learning Center at SC4
- $250 from Kathleen Smith for the Challenger Learning Center at SC4
- $250 from Theresa Holl for the Challenger Learning Center at SC4
- $1,000 from Michael Ruffini for the Challenger Learning Center at SC4

Motion carried: 7-0

Old business:

Edits to Board Governance Manual – Second Reading
It was moved by Dr. Niver, seconded by Mr. Lusk, that the board table the second reading to allow for adjustments.

Motion carried: 7-0

Edits to Board Policy 2.1 – Second Reading
A second reading was held on proposed changes to Board Policy 2.1. It was moved by Mr. Lusk, seconded by Mr. Fernandez that the board approve the attached.

Motion carried: 7-0

Edits to Board Policy 2.5 – Second Reading
A second reading was held on proposed changes to Board Policy 2.5. It was moved by Dr. Roberts, seconded by Mr. Tansky that the board approve the attached.

Motion carried: 7-0

New business:

Board Leadership
Ms. Robbins nominated Dr. Niver as Chair.

Motion carried: 7-0

Dr. Niver nominated Ms. Robbins as Vice-Chair.

Motion carried: 7-0

2022 Meeting Schedule
It was moved by Mr. Tansky, seconded by Ms. Robbins, to approve the attached 2022 meeting schedule.

Motion carried: 7-0
Accreditation Process
Trustees discussed. No action was taken.

Meeting Broadcasting
Trustees discussed. No action was taken.

Staff changes:

Faculty Appointments – Probationary Status (2)
It was moved by Mr. Lusk, seconded by Mr. Tansky, that the board take action to approve the following faculty appointments – probationary status, effective with the beginning of the 2022 winter semester:

- Duane Emig – Engineering Technology Instructor
- Keith Johnson – Engineering Technology Instructor

Adjournment:
It was moved by Mr. Fernandez, seconded by Dr. Niver, that the Board take action to adjourn the meeting at 5:32 p.m.

Motion carried: 7-0

Respectfully submitted, Certified by,

Sarah L. Rutallie                        Karen L. Niver
Board Secretary                          Board Chair