



Housing: Student Code of Conduct Violation Procedure

Student Name: _____ DOB: _____

St. Clair County Community College Housing maintains a healthy and safe living environment. For any student who violates the Student Code of Conduct, the following consequences will be enforced as follows in the college housing community:

- **Coaching conversation/verbal warning** – low-level infraction with a verbal discussion.
- **Strike 1** – the second infraction leads to the initial phase intervention. This shall include a review of the Residential Agreement Policy, impact meeting and worksheet, expectations moving forward, and a **one-page typed paper** answering the following:
 1. What did the resident learn from this incident?
 2. What are the consequences of continuing poor behavior while living in housing?
 3. What impact did your actions have on others, as well as, yourself?
 4. How will the resident correct his or her behavior moving forward?
 5. What does the resident believe is the purpose of this assignment?

The paper is due within 7 days on: Due Date _____ send to housing@sc4.edu.

Please refer to written assignment rubric above. Past-due assignments result in Strike 2.

- **Strike 2** – a third infraction shall result in a review of the Residential Agreement Policy, impact meeting and worksheet, and a **three-page typed paper** regarding what they have learned from specific educationally based articles about their specific infraction. Additional questions the student must address include those from Strike 1 above, as well as the questions noted below:
 6. What are your personal and academic goal(s) for the next year?
 7. How do your actions today impact your ability to reach these goal(s)?
 8. What steps can you take to get yourself ‘back on track’ and learn from this mistake and make better choices in the future?

The paper is due within 7 days: Due Date _____ send to housing@sc4.edu.

Please refer to the written assignment rubric and answer all 8 questions above.

Past due assignments or failure to turn this in will result in Strike 3 recommendations.

- **Strike 3** – a fourth infraction will result in a recommendation for immediate dismissal from college housing at the discretion of the Chief of Human Resources or designee.
- **Any Alcohol or Drug Violation** – any housing student who violates the substance-free living standard may be mandated for alcohol/drug assessment at the discretion of the Chief of Human Resources or designee. The assessment must be by a licensed provider and the student must follow any directives of the therapist at their own cost. Possible local providers **include** Catholic Charities of Southeastern Michigan (810) 987-9100 or Sacred Heart Rehabilitation Center (810) 987-1258. If the student refuses to participate, they may be immediately dismissed from college housing at the discretion of the Chief of Human Resources or designee.
- Depending on the level of severity of the offense, the Chief of Human Resources or designee reserves the right to waive the Coaching Conversation, Strike 1, Strike 2, and proceed immediately to Strike 3 disciplinary measures.