



## Summary of United States Citizenship and Immigration Services regulations for F-1 students

F-1 visa status is granted for the purpose of being a full-time student. Students are required to abide by strict regulations from the United States Citizenship & Immigration Services (USCIS). Penalties for violations of immigration law can be severe; therefore, it is extremely important for students to understand and comply with all regulations.

### F-1 status students must:

- a. **Attend class.** Many instructors calculate absences into final grades. You must achieve passing grades ("C" or better). A cumulative GPA of 2.0 or higher and a credit completion rate of at least 67% is required to achieve satisfactory academic progress.
- b. **Maintain sufficient funds** for tuition, fees, books, and living expenses. Tuition/fees are due in full each semester by the payment deadline. F-1 status students are not eligible for U.S. federal financial aid programs.
- c. **Accept only part-time employment** on campus while school is in session. Part-time is defined as up to 20 hours per week. Employment is not guaranteed. DO NOT accept unauthorized employment.
- d. Purchase and maintain **U.S. health insurance**, including repatriation coverage, throughout your enrollment. Proof of insurance is required.
- e. **Keep your passport, visa, and Form I-20 valid** at all times. If your Form I-20 expires prior to completion of your academic program, contact the international student specialist before expiration.
- f. **File a federal tax form** each year. You may be required to file a State of Michigan income tax form if you have earned income during the year. Check <http://www.irs.gov> and <http://www.michigan.gov/treasury> for procedural information.
- g. **Report any changes** in your visa status. The USCIS.gov website provides all forms for printing. Prepare all documentation and speak with the international student specialist to complete the College's portion of the form.
- h. **Check your SC4 email account** for communications relevant to your student status.
- i. **Report address changes** within 10 days of moving.
- j. **Ensure endorsement** of your Form I-20 if you plan to leave the country for travel or vacation. Students must obtain a designated school official's signature in advance of travel. Exiting the U.S. without the proper signature may result in difficulties with re-entry.
- k. **Contact the international student specialist** if you have any questions about the above information.

### Agreement:

By signing here, I certify that I have read and understand this information. I certify that I take full responsibility for all of the above criteria and that failure to comply with any of these regulations or rules may result in delay, denial, or withdrawal of admission or continued attendance/enrollment. I also understand that non-compliance will result in a violation of USCIS law which can lead to the loss of my F-1 student status. I recognize that this contract is in effect from the time of initial admission to SC4 and throughout each semester of enrollment.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date