

**St. Clair County Community College  
Board of Trustees**

***Minutes of Regular Meeting Held June 12, 2025  
Welcome Center – Room 150***

**Call To Order:**

Ms. Robbins called the Regular Meeting to order at 4:30 p.m.

**Roll Call:**

Members Present

at Roll Call: Marcia Robbins, Penelope Peck, Robert Tansky, John Lusk,  
Robert Mitchell, Karen Niver-Raetzel

Members Absent

at Roll Call: Kim Brown

Also Present: Kirk Kramer, Becky Gentner

**Adoption of Agenda:**

It was moved by Ms. Peck, seconded by Mr. Lusk, that the Board take action to adopt the agenda as prepared.

Motion carried: 6-0

**Approval of Minutes:**

It was moved by Mr. Lusk, seconded by Dr. Niver-Raetzel, that the Board take action to approve the minutes of the Public Hearing held May 8, 2025, Regular Meeting held May 8, 2025 and Special Meeting/Retreat held May 16, 2025.

Motion carried: 6-0

**Financial Reports:**

Chair Robbins acknowledged that the financial report had been provided to Trustees.

**Communications and Petitions:**

Chair Robbins acknowledged that the Communications Report had been provided to Trustees.

**Report and Recommendations of the President of the College**

**1. Informational Items And Presentations:**

**Master Facility Plan Update**

President Kramer provided an update.

**2. Action Items:**

**MAHE Agreement: 2025-2028**

It was moved by Dr. Niver-Raetzel, seconded by Mr. Tansky, that the Board take action to consider the employment agreement with MAHE, per the attached tentative agreement summary, effective August 12, 2025 – August 7, 2028.

Motion carried: 6-0

**Acceptance of Gifts**

It was moved by Ms. Peck, seconded by Mr. Lusk, that the Board take action to accept the following donations:

- 5,000 pounds of steel plates and shapes from Utica Steel for use in our engineering technology courses
- \$200 from Edwin VanderHeuvel for the Retirees Scholarship Fund
- \$200 from Christopher and Janet Bonadio for the Dr. Roy Rogers Memorial Scholarship Fund
- \$200 from Sharon Huczek for the Dr. Roy Rogers Memorial Scholarship Fund
- \$200 from Jennifer Fenner for the Dr. Roy Rogers Memorial Scholarship Fund
- \$215 from Easley Elementary School for the Dr. Roy Rogers Memorial Scholarship Fund
- \$250 from David and Jacqueline Buckeridge for the Nursing Scholarship Fund
- \$250 from Edward Albers for the Dr. Roy Rogers Memorial Scholarship Fund
- \$250 from Patricia Bayer for the Dr. Roy Rogers Memorial Scholarship Fund
- \$250 from Dr. Andrea Robbins-Margeas for the Dr. Roy Rogers Memorial Scholarship Fund
- \$500 from the Joseph Kowalczyk Trust for the Retirees Scholarship Fund
- \$500 from Matt Horvath for the Dr. Roy Rogers Memorial Scholarship Fund
- \$500 from David Maynard for the Dr. Roy Rogers Memorial Scholarship Fund
- \$1,060 from the Woman's Life Insurance Society for Skip's Pantry
- \$3,275 from the SC4 Foundation – J.B. Sperry Fund for faculty and staff grants
- \$3,575 from the SC4 Foundation – Guido and Elizabeht Binda Endowment for Friends of the Arts
- \$5,000 from the Community Foundation – Eastern Michigan Bank Advised Fund for student emergency needs
- \$5,125 from the SC4 Foundation - Hazen W. Moran and Sally M. Moran Capital Endowment Fund for capital projects
- \$25,000 from an Anonymous Donor for student emergency needs

Motion carried: 6-0

It was moved by Dr. Niver, seconded by Mr. Lusk, to enter into a closed session at 5:41 p.m. for the purpose of discussing the president's evaluation.

Motion carried: 6-0

**New Business:**

**President's Evaluation**

Discussion took place. Action was not taken.

It was moved by Mr. Lusk, seconded by Ms. Robbins, that the board take action to enter back into an open session at 5:53 p.m.

Motion carried: 6-0

**President's Contract**

It was moved Mr. Lusk, seconded by Ms. Peck, that the board take action to extend the contract of President Kirk Kramer through June 30, 2030.

Motion carried: 6-0

**Adjournment:**

It was moved by Dr. Niver-Raetzel, seconded by Ms. Peck, that the Board take action to adjourn the meeting at 5:55 p.m.

Motion carried: 6-0

Respectfully submitted,

Certified by,

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Sarah L. Rutallie  
Board Secretary

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Ms. Marcia Robbins  
Board Chair