



## **BOARD OF TRUSTEES**

**Meeting Held  
June 11, 2026**

# **AGENDA**

**ST. CLAIR COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**Thursday, June 11, 2026, at 4:30 p.m.**  
**Room 150 Welcome Center**

**AGENDA**

- A. Pledge of Allegiance**
- B. Roll Call**
- C. Adoption of Agenda**
- D. Citizens' Comments** [RE: Article I, Section 6: "...there will be an opportunity for any person to address the Board for up to three (3) minutes on any subject related to the College (*except matters currently in litigation, arbitration or negotiation...when communications through other channels are more appropriate*) without prior placement on the agenda."]
- E. Minutes of Previous Meetings**
  - 1. Public Hearing held May 14, 2026
  - 2. Regular Meeting held May 14, 2026
  - 3. Special Meeting/Retreat held May 15, 2026
- F. Report of the Treasurer**
  - 1. Financial Reports
- G. Communications and Petitions**
- H. Reports and Recommendations of the President of the College**
  - 1. Informational Items
    - a. Michigan Community College Association Update
    - b. SC4 Economic Impact Study
  - 2. Action Items
    - a. Acceptance of Gifts
    - b. Liquor License Resolution
    - c. Strategic Plan Confirmation
- I. Old Business**
- J. New Business**
  - 1. President's Evaluation **\*\*Closed Session\*\***
  - 2. President's Contract
- K. Staff Changes**
  - 1. Faculty Appointments
- L. Reports**
  - 1. Student
  - 2. Staff
  - 3. Trustee
- M. Adjournment**

**VISION:** Create an inclusive academic and cultural environment that empowers students to succeed in the community and beyond.

**MISSION:** Provide innovative pathways for personal and professional advancement.

**2025 GOALS:** Enrollment, Retention, Completion and Campus Culture

**VALUES:**

- Student Success: We nurture and provide compassionate academic support and services to our students.
- Diversity: We foster a sense of belonging and celebrate the differences in others by having dignity and mutual respect for all.
- Transparency: We enhance campus culture by being open and honest.
- Community Engagement: We collaborate and develop talent for vital growth of our community.
- Innovation: We provide relevant educational experiences by anticipating the needs of our community and adapting to the changing of programs and times.

# **MINUTES OF PREVIOUS MEETINGS**

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

***Minutes of Public Hearing Held May 14, 2026  
Welcome Center – Room 150***

**CALL TO ORDER:**

Ms. Robbins called the Public Hearing to order at 4:30 p.m.

**ROLL CALL:**

Members Present

at Roll Call: Marcia Robbins, Robert Tansky, Penelope Peck, Kim Brown,  
John Lusk, Karen Niver-Raetzel, Robert Mitchell

Members Absent

at Roll Call: n/a

Also Present: Kirk Kramer, Becky Gentner

**ADOPTION OF AGENDA:**

It was moved by Ms. Peck, seconded by Mr. Lusk, that the Board take action to adopt the agenda as prepared.

Motion carried: 7-0

**PUBLIC HEARING ON PROPOSED 2026-2027 BUDGET:**

No public comments were received.

**ADJOURNMENT:**

It was moved by Dr. Niver-Raetzel, seconded by Mr. Lusk, that the Board take action to adjourn the meeting at 4:32 p.m.

Motion carried: 7-0

Respectfully submitted,

Certified by,

---

Sarah L. Rutallie  
Board Secretary

---

Ms. Marcia Robbins  
Board Chair

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

*Minutes of Regular Meeting Held May 14, 2026  
Welcome Center, 150*

**CALL TO ORDER:**

Ms. Robbins called the Regular Meeting to order at 4:32 p.m.

**ROLL CALL:**

Members Present

at Roll Call: John Lusk, Robert Tansky, Robert Mitchell, Marcia Robbins,  
Kim Brown, Karen Niver-Raetzel, Penelope Peck

Members Absent

at Roll Call: n/a

Also Present: Kirk Kramer, Becky Gentner

**ADOPTION OF AGENDA:**

It was moved by Dr. Niver-Raetzel, seconded by Mr. Mitchell, that the Board take action to adopt the agenda as prepared

Motion carried: 7-0

**APPROVAL OF MINUTES:**

It was moved by Ms. Brown, seconded by Mr. Lusk, that the Board take action to approve the minutes of the Regular Meeting held April 9, 2026.

Motion carried: 7-0

**FINANCIAL REPORTS:**

Chair Robbins acknowledged that the financial reports had been provided to Trustees.

**COMMUNICATIONS AND PETITIONS:**

Chair Robbins acknowledged that the Communications Report had been provided to Trustees.

**REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE**

**1. INFORMATIONAL ITEM:**

**2. ACTION ITEMS:**

**Adoption of 2026-2027 Budgets**

It was moved by Ms. Peck, seconded by Mr. Lusk, that the Board take action to adopt the proposed budgets as attached.

Motion carried 7-0

**Resolution Establishing Millage Rates**

It was moved by Dr. Niver-Raetzel, seconded by Mr. Lusk, that the Board take action to adopt the attached resolution to establish an operating millage and authorize the levy for the fiscal year ending June 30, 2027.

A roll-call vote was taken:

Ms. Robbins:	Yes
Mr. Lusk:	Yes
Mr. Tansky:	Yes
Dr. Niver-Raetzel:	Yes
Ms. Brown:	Yes
Ms. Peck:	Yes
Mr. Mitchell:	Yes

Motion carried 7-0

**Acceptance of Gifts**

It was moved by Mr. Mitchell, seconded by Mr. Lusk, that the Board take action to accept the following donations:

- \$350 from James Soto for Campus Trees
- \$500 from the Port Huron Musicale for Friends of the Arts
- \$1,000 from Chef Mike's Catering for the Challenger Learning Center/STEM Fest 2026
- \$50,000 from the Huntington Community Development Program for Student Housing and Meal Plan Scholarships

Motion carried: 7-0

**STAFF CHANGES:**

**Faculty Appointments**

It was moved by Mr. Lusk, seconded by Ms. Brown, that the Board take action to approve the following faculty appointments:

Probationary status, effective August 19, 2026.

- Jaclyn Antilla, Engineering Technology Instructor
- Daniel Gillespie, Associate Degree Nursing Instructor
- Stephanie Hartwig, Associate Degree Nursing Instructor
- Julius Moses, Criminal Justice Instructor
- Mathumita Mukherjee, Economics Instructor
- Coy Rogers, Practical Nursing Instructor

Continuing status, effective August 21, 2026.

- Andrew Beaudin, Accounting Professor
- Dr. Cadey Korson, Geography Professor
- Jacqueline Mahannah, Art and Graphic Design Professor

- Christine Yntema, Radiologic Technology Professor
- Linda Ziolkowski, Radiologic Technology Professor

Motion carried: 7-0

**ADJOURNMENT:**

It was moved by Dr. Niver-Raetzel, seconded by Mr. Mitchell, that the Board take action to adjourn the meeting at 5:03 p.m.

Motion carried: 7-0

Respectfully submitted,

Certified by,

---

Sarah L. Rutallie  
Board Secretary

---

Ms. Marcia Robbins  
Board Chair

DRAFT

**General Fund Budget 2026-2027**  
**St. Clair County Community College**

**Revenue**

Tuition and Fees	\$ 20,630,000
Property Tax	14,270,000
State Aid	8,600,000
Other Income	500,000
<b>Total Revenue</b>	<b>\$ 44,000,000</b>

**Expenditures**

Salaries and Wages	\$ 19,200,000
FICA/Retirement	6,325,000
Fringes	3,375,000
General Insurance	370,000
Utilities and Postage	1,950,000
Transfers: Designated Funds	5,000,000
Operational Expenditures	6,030,000
Restricted, Matching and Bond Retirement	1,000,000
Unappropriated	750,000
<b>Total Expenditures</b>	<b>\$ 44,000,000</b>

## Proposed Plant Fund Budget 2026-2027

Proposed 2026-27 transfer of funds \$ 5,000,000

### Proposed expenditure of funds

Code and safety	750,000
Concrete/masonry	450,000
Electrical	700,000
Fleet	400,000
Furniture/equipment	500,000
General construction	1,300,000
HVAC	600,000
Project planning/contingency	<u>300,000</u>

Total 2026-2027 budget \$ 5,000,000

# Proposed technology fund budget 2026 - 2027

Estimated fund balance	\$	1,800,000
Estimated additions to fund		3,000,000
		<hr/>
Total funds available	\$	4,800,000
		<hr/> <hr/>

Proposed Expenditures:

Network infrastructure	\$	200,000
Hardware replacement		375,000
System upgrades		600,000
Software and licensing		2,625,000
Updates and services		500,000
Contingency		500,000
		<hr/>
Total	\$	4,800,000
		<hr/> <hr/>

**RESOLUTION BY THE BOARD OF TRUSTEES  
ST. CLAIR COUNTY COMMUNITY COLLEGE**

---

WHEREAS, the Board of Trustees of St. Clair County Community College, pursuant to Section 144 of Act 331, Public Acts of Michigan 1966, is authorized to levy taxes against property within the Community College District; and

WHEREAS, the Board of Trustees pursuant to Act 206, Public Acts of Michigan 1893, as amended, held a hearing on increasing its authorized taxing base to the maximum rate previously authorized; and

WHEREAS, the Board of Trustees, pursuant to such statutes, may levy such taxes on or before September 1 of each year or may provide by resolution of said Board to levy taxes against property within any city, any portion of which lies within the Community College District, in the same manner and at the same time as the city taxes are collected; and

WHEREAS, the Board of Trustees has determined that it would be in the best interests of the Community College District to levy taxes in July of each year at the same time and in the same manner as the city taxes are collected except that the summer tax levy shall not apply to the City of Memphis, Michigan, where the Community College District taxes will be collected at the same time as the Township taxes;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of St. Clair County Community College that it does hereby adopt this Resolution pursuant to Section 144 of Act 331, Public Acts of Michigan 1966, as amended, and Act 206, Public Acts of Michigan 1893, as amended, determining that the Community College does intend to levy for the fiscal year ending June 30, 2027, an increased millage rate up to .150 mills over the base rate, as defined, so as to allow the levy of the full authorized rate, less the Headlee roll-back, against all property, any portion of which lies within the Community College District boundaries. The tentative millage rate, less the Headlee rollback is 1.8820 mills. The Treasurer of this Board is hereby authorized to revise this figure if the Headlee rollback factor or the taxable value should be modified or adjusted.

RESOLVED, FURTHER, that the above operating levy against all property within any city, any portion of which lies within the Community College District boundaries except within the City of Memphis, Michigan, will be collected at the same time and in the same manner as the city taxes are collected.

RESOLVED, FURTHER, that as to all other property, any portion of which lies within the Community College District boundaries, including within the City of Memphis, Michigan, the above operating levy will be collected at the same time as the Township taxes are collected.

RESOLVED, FURTHER, that the Treasurer of this Board is authorized and directed to certify for levy and collection the above taxes to the respective city and township clerks in which any part or portion of said Community College District is located.

RESOLVED, FURTHER, that the Treasurer of this Board is hereby authorized and directed to proceed with the necessary steps to properly determine and certify the tax rate to said cities in sufficient time to levy such taxes for the July 1, 2026, fiscal year, and to certify the tax rate as to the townships in sufficient time to levy such taxes for the December 1, 2026, fiscal year.

---

Sarah Rutallie  
Secretary, Board of Trustees  
St. Clair County Community College

### **CERTIFICATION**

I do hereby certify that I am the duly elected and qualified Secretary and the keeper of the records and corporate seal of St. Clair County Community College and that the attached is a true and complete copy of a Resolution duly adopted at a regular meeting of its Board of Trustees, held in accordance with its bylaws on May 14, 2026.

---

Sarah Rutallie, Board Secretary

Dated: May 14, 2026

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

***Minutes of Special Meeting/Retreat Held Friday, March 15, 2026  
Welcome Center, 150***

**CALL TO ORDER:**

Chais Robbins called the special meeting/retreat to order at 8:30 a.m.

**ROLL CALL:**

Members Present

at Roll Call: Marcia Robbins, Robert Tansky, Robert Mitchell,  
Kim Brown, Karen Niver-Raetzel, Penelope Peck

Members Absent

at Roll Call: John Lusk

Also Present: Kirk Kramer, Becky Gentner

**Adoption of Agenda**

It was moved by Dr. Niver-Raetzel, seconded by Ms. Peck, that the Board take action to adopt the agenda as presented.

Motion carried: 6-0

**Legislative Update**

Trustees received an update. Action was not taken.

**Saginaw Valley State University Update**

Trustees received an update. Action was not taken.

**Millage Information Campaign**

Trustees received an update. Action was not taken.

**President's Evaluation – Form and Process**

Trustees received the evaluation form. Action was not taken.

**Presidential Update**

Trustees received an update. Action was not taken.

**Adjournment**

It was moved by Ms. Peck, seconded by Dr. Niver-Raetzel, that the Board take action to adjourn the special meeting/retreat at 11:43 a.m.

Motion carried: 6-0

Respectfully submitted,

Certified by,

\_\_\_\_\_  
Sarah L. Rutallie  
Board Secretary

\_\_\_\_\_  
Ms. Marcia Robbins  
Board Chair

# **FINANCIAL REPORTS**



**St. Clair County Community College**

# **FINANCIAL REPORTS**

**Board of Trustees Meeting  
June 11, 2026**

ST. CLAIR COUNTY COMMUNITY COLLEGE

FINANCIAL REPORTS

- Report A     2025-2026 General Fund Operations  
*for the period ending May 31, 2026 and 2025*
- Report B     2025-2026 General Fund Budget to Actual  
*for the period ending May 31, 2026*
- Report C     Current Funds Cash Flow Projection  
*for June 2026*
- Report D     Building and Site Fund  
*for the period ending May 31, 2026*
- Report E     Maintenance and Replacement Fund  
*for the period ending May 31, 2026*
- Report F     Technology Fee Fund  
*for the period ending May 31, 2026*
- Report G     Bills Paid  
*for May 2026*

## ST. CLAIR COUNTY COMMUNITY COLLEGE

2025-2026 General Funds Operations Report  
*for the period ending May 31, 2026*

	Monthly <u>5/31/2026</u>	Monthly <u>5/31/2025</u>	Year-to-Date <u>5/31/2026</u>	Year-to-Date <u>5/31/2025</u>
<b><u>Revenue</u></b>				
Tuition and Fee Payments (current fiscal year)	\$ 172,032	\$ 122,284	\$ 19,366,830	\$ 16,920,335
Property Tax	919,820	783,828	14,057,149	13,475,709
State Aid	1,086,731	991,743	6,741,018	6,476,652
Other Income	100,070	84,746	952,432	1,078,651
<b>Total Revenue</b>	<b><u>\$ 2,278,653</u></b>	<b><u>\$ 1,982,601</u></b>	<b><u>\$ 41,117,429</u></b>	<b><u>\$ 37,951,347</u></b>
<b><u>Expenditures</u></b>				
Salaries and Wages	\$ 2,154,855	\$ 1,971,043	\$ 16,081,178	\$ 14,953,257
FICA/Retirement	650,823	664,547	5,039,561	5,014,934
Fringe Benefits	92,218	143,330	1,979,389	2,162,057
General Insurance	13,540	5,558	323,191	285,267
Utilities and Postage	107,905	100,100	1,091,065	961,968
Transfers: Designated Funds	-	-	3,975,000	2,850,000
Operational Expenditures	412,866	206,004	3,583,437	3,658,285
Restricted, Matching and Bond Retirement	3,248	1,580	1,032,698	919,963
Unappropriated	-	-	-	-
<b>Total Expenditures</b>	<b><u>\$ 3,435,455</u></b>	<b><u>\$ 3,092,162</u></b>	<b><u>\$ 33,105,519</u></b>	<b><u>\$ 30,805,731</u></b>

Monthly reports are interim and not inclusive of adjustments made for final year-end results.

## ST. CLAIR COUNTY COMMUNITY COLLEGE

2025-2026 General Fund Budget to Actual Report  
*for the period ending May 31, 2026*

	<u>Budget</u>	<u>Actual</u>	<u>Percentage</u>
<b><u>Revenue</u></b>			
Tuition and Fee Payments (current fiscal year)	\$ 19,782,000	\$ 19,366,830	97.90%
Property Tax	13,840,000	14,057,149	101.57%
State Aid	8,728,000	6,741,018	77.23%
Other Income	750,000	952,432	126.99%
<b>Total Revenue</b>	<b><u>\$ 43,100,000</u></b>	<b><u>\$ 41,117,429</u></b>	<b>95.40%</b>
<b><u>Expenditures</u></b>			
Salaries and Wages	\$ 18,800,000	\$ 16,081,178	85.54%
FICA/Retirement	6,200,000	5,039,561	81.28%
Fringe Benefits	3,300,000	1,979,389	59.98%
General Insurance	350,000	323,191	92.34%
Utilities and Postage	1,900,000	1,091,065	57.42%
Transfers: Designated Funds	5,300,000	3,975,000	75.00%
Operational Expenditures	5,750,000	3,583,437	62.32%
Restricted, Matching and Bond Retirement	1,000,000	1,032,698	103.27%
Unappropriated	500,000	-	0.00%
<b>Total Expenditures</b>	<b><u>\$ 43,100,000</u></b>	<b><u>\$ 33,105,519</u></b>	<b>76.81%</b>

## ST. CLAIR COUNTY COMMUNITY COLLEGE

Current Funds Cash Flow Projection Report  
*for June 2026*

Cash on Hand and Investments		\$	33,155,310	
<u>Anticipated Receipts</u>				
State Aid	\$	783,045		
Tuition and Fees		650,000		
Property Taxes		-		
Miscellaneous		<u>40,000</u>	<u>1,473,045</u>	\$ 34,628,355
<u>Anticipated Disbursements</u>				
Payroll FICA 06/12/26	\$	695,000		
Payroll FICA 06/26/26		625,000		
Retirement		330,000		
Fringe Benefits		237,600		
Accounts Payable		<u>800,000</u>		<u>2,687,600</u>
Projected Balance as of June 30, 2026				<u>\$ 31,940,755</u>

## ST. CLAIR COUNTY COMMUNITY COLLEGE

Building and Site Fund Report  
for the period ending May 31, 2026

	<u>Budget</u>	<u>Expenses</u>	<u>Encumbered</u>	<u>Balance</u>
<b><u>Projects</u></b>				
South Campus Project	188,845	40,860	147,985	-
Student Housing	2,403,878	33,617	2,045,111	325,150
Sitework	102,565	35,065	67,500	-
Campus Building upgrades	3,407,149	2,960,074	447,073	2
Code Requirements	91,406	54,971	36,435	-
Other campus improvement	610,217	342,460	267,144	613
Real Estate Purchases	5,584,688	5,584,688	-	-
Construction Management Services	211,489	211,489	-	-
<b>Total Projects</b>	<b><u>\$ 12,600,237</u></b>	<b><u>\$ 9,263,224</u></b>	<b><u>\$ 3,011,248</u></b>	<b><u>\$ 325,765</u></b>

**FUND BALANCE**

Fund balance 07/01/25	\$ 15,865,786
Add: Transfers from General Fund	2,856,904
Less: 25/26 Project Budgets	<u>(12,600,237)</u>
<b>Ending Fund Balance 05/31/26</b>	<b><u>\$ 6,122,453</u></b>

## ST. CLAIR COUNTY COMMUNITY COLLEGE

Maintenance and Replacement Fund Report  
*for the period ending May 31, 2026*

	<u>Budget</u>	<u>Expenses</u>	<u>Encumbered</u>	<u>Balance</u>
<b><u>Projects</u></b>				
Furniture	74,318	74,082	236	-
Painting	173,751	165,916	7,835	-
HVAC	25,273	9,480	15,793	-
Code Requirements	426,198	275,499	150,699	-
Academic Equipment	77,367	66,296	10,575	496
Signage	28,560	24,022	4,538	-
Electrical Maintenance	793,909	744,197	49,712	-
Flooring	166,295	166,295	-	-
Doors	13,274	10,294	2,980	-
Equipment	65,067	22,729	42,315	23
South campus improvements	9,200	4,600	4,600	-
Windows	860	518	-	342
Roofing	10,930	10,930	-	-
Sitework	33,584	33,584	-	-
Other Operating Projects	181,516	181,516	-	-
<b>Total Projects</b>	<b><u>\$ 2,080,102</u></b>	<b><u>\$ 1,789,958</u></b>	<b><u>\$ 289,283</u></b>	<b><u>\$ 861</u></b>

**FUND BALANCE**

Fund balance 07/01/25	\$ 1,468,145
Add: Transfers from General Fund	1,118,096
Less: 25/26 Project Budgets	<u>(2,080,102)</u>
<b>Ending Fund Balance 05/31/26</b>	<b><u>\$ 506,139</u></b>

## ST. CLAIR COUNTY COMMUNITY COLLEGE

Technology Fee Fund Report  
*for the period ending May 31, 2026*

	<u>Budget</u>	<u>Expenses</u>	<u>Encumbered</u>	<u>Balance</u>
<b><u>Projects</u></b>				
Software Licenses/Services	2,388,873	1,698,824	554,140	135,909
Other Projects	916,625	524,787	292,190	99,648
Technology Contracts	10,000	7,463	2,537	-
Hardware	1,658,072	574,357	724,160	359,555
Internet Services	98,000	52,535	9,465	36,000
Network Infrastructure	67,200	61,600	5,600	-
<b>Total Projects</b>	<b><u>\$ 5,138,770</u></b>	<b><u>\$ 2,919,566</u></b>	<b><u>\$ 1,588,092</u></b>	<b><u>\$ 631,112</u></b>

**FUND BALANCE**

Fund balance 07/01/25	\$ 3,590,124
Add: Transfers from General Fund	3,477,478
Less: 25/26 Project Budgets	<u>(5,138,770)</u>
<b>Ending Fund Balance 05/31/26</b>	<b><u>\$ 1,928,832</u></b>

## ST. CLAIR COUNTY COMMUNITY COLLEGE

Bills Paid Report  
*for May 2026*

Total Amount for Bills Paid	\$ 2,121,682
Payroll and Associated Taxes:	
for May 1, 2026	815,654
for May 8, 2026	99,998
for May 15, 2026	785,829
for May 29, 2026	<u>596,364</u>
<b>Total Expenditures for May 2026</b>	<b><u>\$ 4,419,527</u></b>

# **COMMUNICATIONS AND PETITIONS**



ST. CLAIR COUNTY COMMUNITY COLLEGE  
Office of the President

MEMORANDUM

DATE: June 4, 2026  
TO: Board of Trustees  
FROM: Kirk A. Kramer  
SUBJECT: June 2026 Communications

---

NEWS

- The 2026 SC4 Employee Fitness Challenges began in May for faculty and staff to stay physically active with an opportunity to win prizes.
- SC4's Commencement and Employee Recognition Luncheon was held on May 8 at the SC4 Bank Building.
- Professor Katy McCullough and Instructor Stewart Reed were the 2026 recipients of the Del James Blessinger Award for Teaching Excellence for their outstanding commitment to student learning, instructional excellence, and service to the College community. The awards were presented during the annual Commencement and Employee Recognition Luncheon.
- The 2026 SC4 Commencement Ceremony recognizing 625 graduates was held on May 8 in McMorran Arena. [Photos from Commencement Day](#) are now available.
- Thumbcoast TV featured the [2026 SC4 Commencement](#).
- SC4 highlighted its support for a new statewide initiative led by the Michigan Department of Labor and Economic Opportunity (LEO), the Michigan Department of Lifelong Education, Advancement, and Potential (MiLEAP), and the Michigan Community College Association (MCCA) that awards college credit for registered apprenticeship training in the skilled trades.



## ST. CLAIR COUNTY COMMUNITY COLLEGE

Office of the President

- SC4 welcomed 1,500 eighth-grade students from across St. Clair County the week of May 18 to explore college and career pathways through its annual partnership with the St. Clair County Regional Educational Service Agency (RESA) and the Blue Water College Access Network.
- Donut Thursday was held in the President's Office on May 28.
- Both elevators in the North Building are undergoing renovation work this summer beginning mid-May through early August.
- SC4 launched its student-run SC4 Açaí Bowl Truck on June 2.
- SC4 Cinema at Sperry's is open to the public! SC4 faculty, staff, and students can enjoy \$5 movie tickets with a valid SC4 ID shown at the box office. Tickets are available at [SC4Cinema.com](https://www.sc4cinema.com)
- [Summer and Fall registrations](#) are open.

### UPCOMING EVENTS

- The annual [SC4 Golf Classic](#) fundraiser will be held Friday, June 12 at the Marysville Golf Course.
- SC4 is hosting [Summer Youth Camps](#) in June and July for theater and a variety of sports and STEM options.
- SC4 faculty, staff and their immediate families will be marching in the Rotary International Day Parade in Port Huron on Wednesday, July 15.
- The 2026-2027 SC4 sports [schedules](#) will be posted on SC4's website.
- Information sessions for SC4's health care programs are currently scheduled for each month.

*Additional SC4 news and photos available: [Facebook](#) [X](#) [Instagram](#) [Flickr](#) [YouTube](#)*

**REPORTS AND  
RECOMMENDATIONS  
OF THE PRESIDENT**



ST. CLAIR COUNTY COMMUNITY COLLEGE  
Office of the President

MEMORANDUM

DATE: June 4, 2026  
TO: Board of Trustees  
FROM: Kirk A. Kramer  
SUBJECT: Acceptance of Gifts

---

It is the recommendation of administration that the Board take action to approve the following donations:

- 30,000 pounds of miscellaneous steel plates and shapes for use in our Engineering Technology courses
- \$500 from Dr. Michael Belleman for the Challenger Learning Center/STEM Fest 2026
- \$500 from Nora Condland for the Sydney Spofford Scholarship
- \$1,500 from Kirk and Sheryl Kramer for Skip's Pantry
- \$10,000 from Barton Malow for the Challenger Learning Center/STEM Fest 2026
- \$14,300 from the SC4 Foundation for Sperry Grants (\$3,800), Friends of the Arts (\$4,300), and Capital Improvements (\$6,200)



**ST. CLAIR COUNTY COMMUNITY COLLEGE**  
Office of the President

**MEMORANDUM**

DATE; June 4, 2026

TO: Board of Trustees

FROM: Kirk A. Kramer

SUBJECT: Liquor License Resolution

---

It is the recommendation of administration that the Board take action to adopt the attached resolution authorizing application for a special license from the State of Michigan for the YMCA Night of Champions Dinner to be held in the SC4 Fieldhouse on September 24, 2026 and to direct Administration to complete the application process.



Michigan Department of Licensing and Regulatory Affairs  
 Liquor Control Commission (MLCC)  
 Mailing Address: P.O. Box 30005, Lansing, MI 48909  
 Toll-Free: 866-813-0011 - [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: \_\_\_\_\_  
 Request ID: \_\_\_\_\_  
 (For MLCC Use Only)

**Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License**  
 (Required under Administrative Rule R 436.576 - Not Required for Candidate Committee)

At a  Regular  Special meeting of the  Membership  Board of Directors

called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
(Date) (Time)

the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from \_\_\_\_\_  
(Name of Organization)

for a Special License to serve alcohol on \_\_\_\_\_  
(Event Date or Dates)

to be located at \_\_\_\_\_  
(Physical Address - Include Location Name, Street Address, City, State, & Zip Code)

It is the consensus of this body that the application be \_\_\_\_\_ for issuance.  
(Recommended or Not Recommended)

**Approval Vote Tally**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

**Certification by Authorized Officer of Organization:**

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the

Membership  Board of Directors at a  Regular  Special meeting held on \_\_\_\_\_  
(Date)

\_\_\_\_\_  
 Print Name & Title of Authorized Officer      Signature of Authorized Officer      Date



**ST. CLAIR COUNTY COMMUNITY COLLEGE**  
Office of the President

**MEMORANDUM**

DATE; June 4, 2026

TO: Board of Trustees

FROM: Kirk A. Kramer

SUBJECT: Strategic Plan Confirmation

---

It is the recommendation of administration that the Board take action to confirm the attached Strategic Plan for 2026-2027.

# Strategic Plan 2026/2027 St. Clair County Community College **SC4**

Board Approved: December 12, 2024

Board Reviewed: June 11, 2026

C. Acheson  
e Center



**Enrollment**



**Retention**



**Completion**



**Campus Culture**

## **Vision**

Create an inclusive academic and cultural environment that empowers students to succeed in the community and beyond.

## **Mission**

Provide innovative pathways for personal and professional advancement.



## **VALUES**

### **Student Success**

We nurture and provide compassionate academic support and services to our students.

### **Diversity**

We foster a sense of belonging and celebrate the differences in others by having dignity and mutual respect for all.

### **Transparency**

We enhance campus culture by being open and honest.

### **Community Engagement**

We collaborate and develop talent for vital growth of our community.

### **Innovation**

We provide relevant educational experiences by anticipating the needs of our community and adapting to the changing of programs and times.

**NEW BUSINESS**

# **STAFF CHANGES**



**ST. CLAIR COUNTY COMMUNITY COLLEGE**  
Office of the President

**MEMORANDUM**

DATE; June 4, 2026

TO: Board of Trustees

FROM: Kirk A. Kramer

SUBJECT: Faculty Appointments

---

It is the recommendation of administration that the Board take action to consider the following faculty appointments – probationary status, effective August 19, 2026.

- Kelsey Ronan, English Instructor
- Tara Cuthbertson, English Instructor