

ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES

Minutes of Regular Meeting Held October 9, 2025
Welcome Center – Room 150

CALL TO ORDER:

Ms. Robbins called the Regular Meeting to order at 4:30 p.m.

ROLL CALL:

Members Present

at Roll Call: Penelope Peck, Marcia Robbins, Kim Brown, John Lusk, Robert Tansky,
Karen Niver-Raetzel

Members Absent

at Roll Call: Robert Mitchell

Also Present: Kirk Kramer, Becky Gentner

ADOPTION OF AGENDA:

It was moved by Ms. Peck, seconded by Mr. Lusk, that the Board take action to adopt the agenda as prepared.

Motion carried: 6-0

APPROVAL OF MINUTES:

It was moved by Mr. Lusk, seconded by Dr. Niver-Raetzel, that the Board take action to approve the minutes of the Regular Meeting held September 11, 2025, and the Special Meeting/Retreat held September 12, 2025.

Motion carried: 6-0

FINANCIAL REPORTS:

Chair Robbins acknowledged that the financial reports had been provided to Trustees.

COMMUNICATIONS AND PETITIONS:

Chair Robbins acknowledged that the Communications Report had been provided to Trustees.

REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE

1. INFORMATIONAL ITEMS AND PRESENTATIONS:

Fiscal Year End Audit Report

A presentation was prepared by Rehmann.

2. ACTION ITEMS:

Acceptance of Audit

It was moved by Dr. Niver-Raetzel, seconded by Ms. Brown, that the Board take action to accept the 2024-2025 audit report as presented by Rehmann.

Motion carried: 6-0

Acceptance of Gifts

It was moved by Ms. Peck, seconded by Mr. Lusk, that the Board take action to accept the following donations:

- \$300 from the Algonac Lions Pickerel Tournament for Friends of the Arts
- \$500 from Becky Gentner for the Challenger Learning Center/STEM Fest 2026
- \$500 from Spencer Hazlewood for the Challenger Learning Center/STEM Fest 2026
- \$500 from Sarah Rutallie for the Challenger Learning Center/STEM Fest 2026
- \$500 from Nick Beaudry for the Challenger Learning Center/STEM Fest 2026

Motion carried: 6-0

Annual Capital Outlay Report

It was moved by Mr. Lusk, seconded by Ms. Peck, that the Board take action to accept the Annual Capital Outlay Report and the Master Facility Plan.

Motion carried: 6-0

Annual Local Strategic Value Resolution

It was moved by Dr. Niver-Raetzel, seconded by Mr. Tansky, that the Board take action to accept the Annual Local Strategic Value Resolution which serves to certify to the state budget director that the college has met all the designated best practices in each strategic value category.

Motion carried: 6-0

Property Purchase

It was moved by Mr. Lusk, seconded by Ms. Peck, that the Board authorize administration to enter into a property purchase agreement for 300 Water Street, 405 Water Street, 802 Military and 301 Huron Avenue (known as City Flats and Sperry's plus vacant lots near City Flats), Port Huron for the purchase price not to exceed of \$5,450,000 from the Building and Site Fund.

Motion carried: 6-0

SC4 and City Memorandum of Understanding (MOU)

It was moved by Ms. Peck, seconded by Ms. Brown, that the Board take action to approve an MOU with the City for the transfer of a city parking lot to the College and joint development of street closure of Bard between Fort and Michigan.

Motion carried: 6-0

OLD BUSINESS:

Board Policy Review

It was moved by Dr. Niver-Raetzel, seconded by Mr. Lusk, that the Board take action to adopt the updates to Board Policies 2.12, 2.2, 2.3 and 2.5.

Motion carried: 6-0

NEW BUSINESS:

Board Policy Review

Policies were provided. Action was not taken.

ADJOURNMENT:

It was moved by Mr. Lusk, seconded by Ms. Brown, that the Board take action to adjourn the meeting at 5:41 p.m.

Motion carried: 6-0

Respectfully submitted,

Certified by,

Sarah L. Rutallie
Board Secretary

Ms. Marcia Robbins
Board Chair